



# POLK COUNTY EMERGENCY MANAGEMENT AGENCY

A.J. MUMM, COORDINATOR

POLK COUNTY OFFICE BUILDING  
111 COURT AVENUE, DES MOINES, IA 50309  
PH. (515) 286-2107 FAX (515) 323-5256  
EMAIL: ema@co.polk.ia.us  
WEB SITE: www.polkcountyia.gov

## AGENDA

The Polk County Emergency Management Commission will meet on **Wednesday, January 16, 2008 at 1300 hrs at Polk County Communications Center, 6023 NE 14<sup>th</sup> St., Des Moines, Iowa.**

**I. Call to Order** – Executive Committee called to order at 1100 hrs on October 10, 2007.

**II. Roll Call/Introductions**

**A. Members**

- |                                    |  |  |  |
|------------------------------------|--|--|--|
| <input type="checkbox"/> Alleman   | <input type="checkbox"/> Des Moines    | <input type="checkbox"/> Pleasant Hill       | <input type="checkbox"/> Urbandale       |
| <input type="checkbox"/> Altoona   | <input type="checkbox"/> Elkhart       | <input type="checkbox"/> Polk City           | <input type="checkbox"/> West Des Moines |
| <input type="checkbox"/> Ankeny    | <input type="checkbox"/> Grimes        | <input type="checkbox"/> Polk County BOS     | <input type="checkbox"/> Windsor Heights |
| <input type="checkbox"/> Bondurant | <input type="checkbox"/> Johnston      | <input type="checkbox"/> Polk County Sheriff |  |
| <input type="checkbox"/> Clive     | <input type="checkbox"/> Mitchellville | <input type="checkbox"/> Runnells            |  |

**Executive Committee Members Present at 10/10/07 Meeting:** Holt, Phillips, Vorlander, Walters, and Whetstone

**B. Staff** – Mumm and Reelitz

**C. Guests/Public**

**III. Approval of Agenda**

**Executive Committee Action:** Chair asked Commission to amend the agenda adding a closed session item for the purposes of discussing the Coordinator's annual performance evaluation. Moved by Walters, seconded by Phillips to approve the agenda as amended. Motion passed unanimously.

**Coordinator's Annual Performance Evaluation (Agenda Amendment)**

**Executive Committee Action:** Moved by Walters to go into Closed Session. Seconded by Whetstone. Roll Call Vote: Whetstone – Yea; Walters – Yea; Holt – Yea; Phillips – Yea; Vorlander – Yea; at 1108 hrs.

**Closed Session:** Personnel discussion regarding Coordinator's annual performance evaluation conducted by Executive Committee Members.

**Executive Committee Action:** Moved by Walters to end the closed session. Seconded by Whetstone. Motion passed unanimously at 1117 hrs.

**Executive Committee Action:** Moved by Holt, seconded by Whetstone to consider pay increase comparable to other county department directors in the upcoming budget preparation. Motion passed unanimously.

**IV. Invited Guests or Speakers** – none scheduled

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### Proudly serving the communities of:

Alleman - Altoona - Ankeny - Bondurant - Clive - Des Moines - Elkhart - Grimes - Johnston - Mitchellville  
Pleasant Hill - Polk City - Polk County - Runnells - Urbandale - West Des Moines - Windsor Heights

- V. **Approval of Previous Meeting Minutes** – September 19, 2007  
**Executive Committee Action:** Moved by Walters, seconded by Whetstone to approve the minutes of the September 19, 2007 meeting as distributed. Motion passed unanimously.

VI. **Reports**

A. **Administration and Finance**

1. **Grants Management – Attachment #1**

a. **2005 Homeland Security Grant Program (HSGP)**

Region 1 awarded \$1,826,529.73. All projects have had equipment ordered or completed with the exception of the mass fatalities planning (extension approved). Less than \$5,000 remains (0.27%).

b. **2006 Homeland Security Grant Program (HSGP)**

Award of \$778,647. Performance period began October 1, 2006 and will end March 30, 2008. Regional initiatives include: ESF Conversion Planning Assistance, Mass Fatalities Equipment and Exercise; EOC Survey and Equipment; and Animal Health Emergency Planning/Training/Equip/Exercise.

c. **2007 Homeland Security Grant Program (HSGP)**

Award of \$339,638. Performance period began October 1, 2007 and will end March 30, 2009.

d. **2006 Metropolitan Medical Response System (MMRS) Grant – Attachment #2**

Award of \$228,000 Performance period began October 1, 2006 and will end March 31, 2008. Polk County Public Health and Emergency Management working with DMFD to integrate MMRS with Multidisciplinary Team. Team will meet on 1/17/08 to discuss implementation of projects to include: mobile hospital system expansion, 200 Mark I injector replacement, universal fit test system, shelving for CBRNE trailers, continuation of First Watch system, four AEDs for Polk County Administration Building and Midland Building, automated notification system, and CISM train the trainer.

e. **2006 Community Emergency Response Team (CERT)**

Award of \$4,295.29. Performance period began October 1, 2006 and will end March 31, 2008. Ankeny CERT has submitted scope of work and budget for funding. HSEMD has approved the submitted budget. EMA Staff will process the reimbursement request submitted by the City of Ankeny.

f. **2005 Pre-Disaster Mitigation (PDM) Grant**

Application submitted on March 8, 2005. Budget of \$207,612.50 (\$150,579.53 federal share and \$57,032.97 local share) over a three-year performance period was successful. Grant will help bring all Polk County local jurisdictions compliant with Disaster Mitigation Act standards. Communities are discussing the final draft of the HARA and brainstorming mitigation measures.

g. **2008 Hazardous Materials Emergency Program (HMEP)**

Awarded \$18,101.45 (\$5,650.65 for planning; \$5,450.80 for training; and \$7,000 for Iowa Hazmat Symposium). Performance period began October 1, 2007 and will end September 30, 2008. This is a 7-county grant to be used for hazardous materials planning, emergency responder training, and to conduct the annual hazmat symposium in Ames.

h. **2008 Emergency Management Performance Grant (EMPG)**

Award of \$33,000. Performance period began October 1, 2007 and will end September 30, 2008. Funds to be used for personnel expenses.

i. **2008 Health Resource Systems Administration (HRSA)**

Award not yet received.

j. **2008 Emergency Medical Services (EMS) Systems Development**

Award not yet received.

B. **Hazard Identification, Risk Assessment, and Capability Assessment**

1. **Hazard Analysis and Risk Assessment**

Being developed as part of the PDM local mitigation planning process.

## **C. Resource Management**

### **1. Resource Management Database**

Staff serving on Resource Registry Committee under the Safeguard Iowa Partnership.

## **D. Planning**

### **1. Part A – Operations**

Current state status is compliant. Next update is due to HLSEM by October 1, 2008.

### **2. Part B – Mitigation Strategy**

Current state status is compliant. Recertification submitted in August 2007.

### **3. Part C - Recovery**

Current state status is compliant. Recertification submitted in August 2007.

### **4. Local Pre-Disaster Mitigation (PDM)Plans**

See Item VI.A.1.c.

### **5. Biological Emergencies/Pandemic Planning**

Polk County Public Health is the appropriate lead agency. Emergency Management and Public Health will continue to co-facilitate multidisciplinary committee. Next meeting to be held January, 17, 2008. Team to develop SOP on distribution of quarantine & isolation orders issued.

### **6. Emergency Management Commission Strategic Plan**

Poster is being converted into a traditional document form for distribution.

## **E. Direction, Control, and Coordination**

### **1. National Incident Management System (NIMS)**

NIMS Integration Center (NIC) is to be developing a multi-year implementation strategy rather than releasing requirements periodically throughout the year. Strategy will be distributed by EMA once received from the NIC. Still in draft form at the NIC.

## **F. Damage Assessment**

### **1. Damage Assessment Team (DAT)**

Staff is developing an implementation strategy for presentation to the Commission.

## **G. Communications and Warning**

## **H. Operations and Procedures**

### **1. Polk County Emergency Operations Center (EOC)**

**Background:** Vorlander sought interest from the Executive Committee in drafting a 28E agreement for a consolidated Emergency Operations Center (EOC) between the Polk County Emergency Management Commission and the City of Des Moines.

**Staff Update:** Staff is currently researching best practices as well as required and desired capabilities of a functioning EOC. Staff will continue to develop a concept support document under the advice of Commission Members. Other concerns that will be addressed include operational layout options, communications capabilities, and security. Greater consideration will be given to this item following the results of the WMD capability assessment. Commission members should continue to give thought to this concept and be prepared to discuss upon the completion of the capability assessment project. EOC Subcommittee met on March 22. Pros and cons of 4 options were presented by the Coordinator. Coordinator shared the preliminary discussion that he had with Public Health regarding a joint EOC.

**Commission Discussion:** Coordinator shared with the Commission that he had a conversation with Polk County Public Health Director Terri Henkels regarding the potential for a joint EOC to be developed at the building at 1900 Carpenter. This space is possibly being vacated by Polk County Supplemental Foods and would make a very suitable location for a countywide EOC. Coordinator will keep the Commission informed of further discussion.

**Staff Update:** Coordinator has met with the Board of Supervisor's Staff, Mike Freiling, on Thursday, December 14 to discuss space requirements. EMA, Public Health, and the Medical Examiner will be included in a meeting with the architect in early 2007.

**Commission Discussion:** Chair asked Coordinator to draft a letter to

Supervisor Brownell expressing the Commission's support of previous discussion to relocate EMA administrative offices and develop emergency operations center in space vacated by Supplemental Foods.

**Staff Update:** Staff will be drafting letter to Supervisor Brownell and will be ready for the Chair's signature by April 18<sup>th</sup>. Sent April 18<sup>th</sup>.

**Staff Update:** Coordinator and Public Health Director met with Interim County Manager on May 8. He was supportive of the concept and recommended that discussion take place with Polk County General Services. Board Discussion meeting to be scheduled to present the concept to the Board of Supervisors.

## **I. Training**

### **1. 40-hour Hazmat Technician Course**

November 26-30, 2007. Indianola, IA. To register contact Indianola FD Chief Brian Seymour.

### **2. National Shelter System**

November 6, 2007. Kansas City, MO. FEMA Region VII. Data system to support shelter ops.

## **J. Exercises**

## **K. Public Education and Information**

**Executive Committee Discussion:** CBRNE trailer press conference went very well and the media message to the public was very positive. Coordinator expressed appreciation for host departments and reminded members that the work is not complete. Staff expected to use FY2008 funding to install shelves to increase organization.

## **L. Homeland Security**

### **1. Information Sharing**

Coordinator continues to distribute relevant information from Department of Homeland Security, Iowa Homeland Security and Emergency Management, the Highway Watch Program, and other credible sources when received by the Agency. Staff is also working with LEIN Region 5 Fusion Center located in the DMPD to foster information sharing relationships among public and private sectors.

## **VII. Old Business**

### **A. Evacuation Planning Request for Proposal (RFP)**

**Background:** Des Moines and West Des Moines have been provided funding to develop evacuation plans for their communities. Staff has worked with both communities on a proposal to collaborate on this project and use the funding to develop a metro-wide evacuation plan. RFP has been approved and advertised. Proposals due by November 9, 2007.

**Executive Committee Action:** Vote of the Executive Committee was unanimous in favor of recommending the award of the contract for the Countywide Emergency Evacuation Plan for Polk County and Subordinate Municipalities to Emergency Preparedness Consulting, LLC, John Carter, CEO.

### **B. Automated Notification System Request for Proposal (RFP)**

**Background:** There is growing interest in establishing an automated notification system that would use telephone and paging technologies to contact individuals, groups, and the public during emergency and non-emergency situations where large numbers of contacts needed to be made. There are several vendors that offer this technology and in order to better evaluate specific systems, their potential applications, and related costs, the Agency is requesting the authority to develop an official non-binding request for proposal to solicit comparable information from providers.

**Staff Recommendation:** Authorize the development of a non-binding Request for Proposal in order to gauge the ability for this project to be pursued. The RFP would be brought back to the Commission for the final approval before being released.

**Commission Action:** Moved by Mathis to adopt the Staff recommendations, seconded by Milewski. **Discussion:** Roe pointed out that the CodeRed System has already been implemented at WestCom and that there would be advantages in consistency across Polk

County. Coordinator acknowledged this fact and said that those types of issues would definitely be factored into any decisions during the proposal review process. Motion passed unanimously.

## **VIII. New Business**

### **A. Coordinator's Annual Performance Evaluation**

**Background:** The Coordinator's annual performance is evaluated in September/October. Forms have been emailed to Executive Committee Members.

**Item moved to beginning of meeting with agenda amendment.**

### **B. Fiscal Year 2008-2009 Proposed Budget Presentation – Attachment #2**

**Background:** The 2008-2009 proposed budget is presented for discussion by the Commission. The Commission will be asked to approve a budget at the February 20<sup>th</sup> Commission Meeting where a Public Hearing will be scheduled. Budgets must be submitted to the Iowa Department of Management in March.

**Staff Recommendation:** Set the date for the Public Hearing on the 2008-2009 Polk County Emergency Management Commission budget for February 20, 2008 at 1:00 PM and direct staff to publish the proposed budget in the Des Moines Register to meet the requirements of public notification.

## **IX. Other Business**

## **X. Upcoming Events**

- A. January 21, 2008 - Martin Luther King Jr. Day – Holiday – Polk County Offices Closed
- B. January 25, 2008 – MMRS Regional Meeting – Kansas City, MO
- C. February 7-8, 2008 – NACO Interoperability Academy – Nashville, TN
- D. February 13, 2008 at 1100 hours - Executive Committee Meeting – Polk Co. Comm. Center
- E. February 18, 2008 – Presidents Day – Holiday – Polk County Offices Closed
- F. February 20, 2008 at 1300 hours – Commission Meeting and Public Hearing on 2008-2009 budget – Polk Co. Comm. Center

## **XI. Programs/Presentations – none scheduled**

## **XII. Adjourn**

**Executive Committee Action:** Moved by Holt, seconded by Phillips to adjourn. Motion passed unanimously at 1145 hours.

# Attachment

#1



# Attachment

#2

**Proposed 2008-2009 Budget Summary**

<b>Beginning Fund Balance</b>	<b>-\$84,759</b>
<b>Revenues</b>	
Polk County	\$164,930
Polk County Hazmat	\$210,000
Responsible Parties Hazmat	\$40,000
Polk County 28E	\$6,464
Cities 28E	\$94,026
EMPG	\$33,000
Other Federal Grants	\$34,000
	<u><b>\$582,420</b></u>
<b>Expenditures</b>	
Coordinator (S&B)	\$117,161
Asst. Coord (S&B)	\$89,220
Office Specialist (S&B)	\$47,768
Hazmat Services	\$250,000
Supplies & Commodities	\$5,350
Service Contracts	\$7,075
Other Federal Grants	\$34,000
	<u><b>\$550,574</b></u>
<b>Ending Fund Balance</b>	<b>-\$52,913</b>

<b>Detail A - Personnel Costs</b>					
<b>Coordinator</b>		<b>Asst. Coord.</b>		<b>Office Spec.</b>	
Salary	\$85,000	Salary	\$66,857	Salary	\$39,662
Insurance	\$17,981	Insurance	\$10,681	Insurance	\$150
IPERS	\$5,287	IPERS	\$4,184	IPERS	\$2,538
FICA	\$6,685	FICA	\$5,290	FICA	\$3,210
Flex	\$2,208	Flex	\$2,208	Flex	\$2,208
<b>Subtotal</b>	<u><b>\$117,161</b></u>	<b>Subtotal</b>	<u><b>\$89,220</b></u>	<b>Subtotal</b>	<u><b>\$47,768</b></u>

<b>Detail B - Federal Grants</b>	
EMPG	\$33,000
EMS System Development	\$9,350
HRSA	\$6,050
HMEP	\$18,600
PDM	\$0
HSGP	\$0
	<u><b>\$67,000</b></u>

<b>NOTICE OF PUBLIC HEARING - PROPOSED BUDGET</b> <b>Fiscal Year July 1, 2008 - June 30, 2009</b>	<b>EMERGENCY MANAGEMENT COMMISSION NAME:</b> <b>Polk County Emergency Management Commission</b>
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The Emergency Management Commission of the above-named County will conduct a public hearing on the proposed fiscal year 2008/2009 budget as follows:

Meeting Date: February 20, 2008	Meeting Time: 1:00 PM	Meeting Location: 6023 NE 14th Street, Des Moines, IA 50313
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At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of receipts and expenditures on file with the County Coordinator. Copies of the supplemental budget detail will be furnished upon request.

County Coordinator Telephone Number: 515-286-2107	County Coordinator Name: A.J. Mumm
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**PROPOSED BUDGET SUMMARY**

		Actual FYE June 30, 2007	Estimated FYE June 30, 2008	Proposed FYE June 30, 2009
<b>BEGINNING FUND BALANCE:</b>	1	0	-66,605	-84,759
<b>REVENUES:</b>				
County Contribution	2	56,000	56,000	164,930
Other Revenues	3	474,260	485,891	417,493
Total Revenues (2+3)	4	530,260	541,891	582,423
<b>EXPENDITURES:</b>				
Administration and Operations	5	562,335	560,045	550,575
Capital Outlays	6	34,530	0	0
Total Expenditures (5+6)	7	596,865	560,045	550,575
<b>ENDING FUND BALANCE:</b>				
Reserved	8	0	0	0
Unreserved/Designated	9	0	0	0
Unreserved/Undesignated	10	-66,605	-84,759	-52,911
Total Ending Fund Balance (8+9+10)	11	-66,605	-84,759	-52,911

<b>ADOPTED BUDGET</b> Fiscal Year July 1, 2008 - June 30, 2009	<b>EMERGENCY MANAGEMENT COMMISSION NAME:</b> Polk County Emergency Management Commission
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File **two** copies of the Adopted Budget Summary, **two** copies of the Supplemental Detail, and Proof of Publication with the County Auditor immediately following the public hearing and **by February 28, 2008**.

County Name: Polk	County Number: 77	Date Budget Adopted: 0
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**ADOPTED BUDGET SUMMARY**

		Actual FYE June 30, 2007	Estimated FYE June 30, 2008	Proposed FYE June 30, 2009
<b>BEGINNING FUND BALANCE:</b>	1	0	-66,605	-84,759
<b>REVENUES:</b>				
County Contribution	2	56,000	56,000	164,930
Other Revenues	3	474,260	485,891	417,493
Total Revenues (2+3)	4	530,260	541,891	582,423
<b>EXPENDITURES:</b>				
Administration and Operations	5	562,335	560,045	550,575
Capital Outlays	6	34,530	0	0
Total Expenditures (5+6)	7	596,865	560,045	550,575
<b>ENDING FUND BALANCE:</b>				
Reserved	8	0	0	0
Unreserved/Designated	9	0	0	0
Unreserved/Undesignated	10	-66,605	-84,759	-52,911
Total Ending Fund Balance (8+9+10)	11	-66,605	-84,759	-52,911

The amounts shown on line 7 for FYE June 30, 2009 cannot exceed published estimates and represent maximum authorized expenditures.

**CERTIFICATION**

To the County Auditor and Board of Supervisors of the above named county, in the State of Iowa: At a meeting of the Emergency Management Commission of the above-named County, on the above-named date, the budget for July 1, 2008 to June 30, 2009 was adopted as summarized above and as contained in the attached supplemental details of revenues and expenditures.

County Coordinator Address: 111 Court Ave., Des Moines, IA 50309	County Coordinator Telephone Number: 515-286-2107
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\_\_\_\_\_  
Chairperson, EMC, Signature of Certification

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County Coordinator Signature of Certification

**COUNTY AUDITOR'S CERTIFICATION**

- The prescribed Notice of Public Hearing and Proposed Budget (Form JDS1) was lawfully published, with said publication being evidenced by verified and filed proof of publication.
- The budget hearing notice was published not less than 10 days, nor more than 20 days prior to the budget hearing.
- Adopted expenditure amounts shown on line 7 for FYE June 30, 2009 do not exceed published amounts.

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County Auditor Signature of Certification

**EMERGENCY MANAGEMENT AGENCY  
REVENUES DETAIL  
Fiscal Year July 1, 2008 - June 30, 2009**

County Name: <b>Polk</b>	County Number: <b>77</b>
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		Actual FYE June 30, 2007	Estimated FYE June 30, 2008	Proposed FYE June 30, 2009
<b>BEGINNING FUND BALANCE:</b>				
Reserved for Encumbrances	1		0	0
Unreserved/Designated	2		0	0
Unreserved/Undesignated	3		-66,605	-84,759
<b>TOTAL BEGINNING FUND BALANCE</b> (1+2+3)	4	0	-66,605	-84,759
<b>COUNTY CONTRIBUTION:</b>	5	56,000	56,000	164,930
<b>OTHER REVENUES:</b>				
OTHER INTERGOVERNMENTAL:				
28E Agreement for Administration (Local Jurisdictions)	6	97,823	99,600	100,490
County Hazmat Services	7	232,709	235,000	210,000
Hazmat Collections from responsible parties	8	32,704	35,000	40,000
Siren Service from Polk County	9	25,820	0	0
Federal Grants	10			
EMPG	11	37,832	33,000	33,000
EMS Systems Development	12	8,650	8,650	9,363
HRSA	13	6,040	6,040	6,040
HMEP	14	25,432	18,601	18,600
Pre-Disaster Mitigation	15	7,250	50,000	0
HSGP	16	0	0	0
	17			
	18			
Other	19			
	20			
	21			
	22			
	23			
Subtotal Other Intergovernmental Revenue (6-23)	24	474,260	485,891	417,493
<b>CHARGES FOR SERVICES:</b>				
	25			
	26			
	27			
Subtotal Charges for Services (25 - 27)	28	0	0	0
<b>MISCELLANEOUS REVENUES:</b>				
Contributions & Donations from Private Sources:				
	29			
	30			
	31			
	32			
Subtotal Miscellaneous Revenues (29 - 32)	33	0	0	0
<b>TOTAL OTHER REVENUES</b> (24+28+33)	34	474,260	485,891	417,493
<b>TOTAL REVENUES:</b> (5+34)	35	530,260	541,891	582,423
<b>TOTAL RESOURCES:</b> (4+35)	36	530,260	475,286	497,664

**EMERGENCY MANAGEMENT AGENCY -- EXPENDITURE DETAIL**

Fiscal Year July 1, 2008 - June 30, 2009

County Name: <b>Polk</b>	County Number: <b>77</b>
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<b>ADMINISTRATION &amp; OPERATIONS:</b>		Actual FYE June 30, 2007	Estimated FYE June 30, 2008	Proposed FYE June 30, 2009
<b>Personnel Services:</b>				
Salary	1	169,460	180,825	191,520
Insurance	2	12,420	21,290	28,810
IPERS	3	10,125	11,315	12,010
FICA	4	12,760	14,340	15,185
Flex	5	6,625	6,625	6,625
Deferred Comp Match	6	420	0	0
	7			
	8			
Subtotal Personnel Service:	(1-8) 9	211,810	234,395	254,150
<b>Commodities:</b>				
Motor Vehicle Fuel	10	1,345	2,500	3,000
Motor Vehicle Parts/Supplies	11	25	250	250
Office Supplies (Outside)	12	700	500	500
Publications	13	0	0	0
Info. Technology Supplies/Equip	14	250	0	250
Central Stores Supplies	15	60	50	50
Minor Equipment & Hand Tools	16	5,600	0	250
Radio/Camera/A.V. Supplies	17	700	1,200	500
Uniform and Wearing Apparel	18	330	250	250
P.C. Software	19	0	0	300
	20			
	21			
	22			
	23			
Subtotal Commodities	(10-23) 24	9,010	4,750	5,350
<b>Human Resource Provider Charges:</b>				
	25			
	26			
Subtotal	(25-26) 27	0	0	0

<b>Other Services &amp; Charges</b>		Actual FYE June 30, 2007	Estimated FYE June 30, 2008	Proposed FYE June 30, 2009
Official Publications & Legal Notices	28	80	100	100
Print Shop Services	29	25	0	25
Milage/Misc. Travel	30	1,390	100	100
Postage	31	150	150	150
Telephone	32	2,035	2,000	2,000
Cellular Telephone Services	33	1,000	1,200	1,300
R & M Motor Vehicles	34	45	750	500
R & M Equipment	35	25,820	500	250
Maintenance Agreements	36	982	1,200	1,200
Other Misc. Lease or Maint. Agreements	37	110	200	200
Dues and Memberships	38	235	400	400
Travel/Training/Education	39	2,388	500	500
Misc. Other Services	40	263,390	250,000	250,000
Grant Expense	41	43,590	63,000	34,000
Meetings	42	200	100	100
Misc. Other Charges	43	75	700	250
	44			
	45			
Subtotal Other Services & Char	(28-45) 46	341,515	320,900	291,075
<b>TOTAL ADMINISTRATION &amp; OPERATIONS</b>	(9+24+27+46) 47	562,335	560,045	550,575
<b>CAPITAL OUTLAYS:</b>				
Motor Vehicles	48	34,530	0	0
	49			
	50			
	51			
	52			
	53			
	54			
<b>TOTAL CAPITAL OUTLAYS</b>	(48-54) 55	34,530	0	0
<b>TOTAL EXPENDITURES</b>	(47+55) 56	596,865	560,045	550,575
<b>ENDING FUND BALANCE:</b>				
Reserved for Encumbrances	57			
Unreserved/Designated	58			
Unreserved/Undesignated	59	-66,605	-84,759	-52,911
<b>TOTAL ENDING FUND BAL</b>	(57+58+59) 60	-66,605	-84,759	-52,911
<b>TOTAL REQUIREMENTS</b>	(56+60) 61	530,260	475,286	497,664

ENDING FUND BALANCE RESERVED AND DESIGNATED ITEMIZATIONS

Reserved FYE 2007:
Designated FYE 2007:
Reserved FYE 2008:
Designated FYE 2008:
Reserved FYE 2009:
Designated FYE 2009: