

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in regular session on Wednesday, November 9, 2011. The meeting was called to order at 5:30 p.m.

#1a – Roll Call

Board Present: Levis, Smith, McEnany=(participated via telephone)
Board Absent: Hadden, Cataldo

#1b – Action on the Minutes of the Previous Meeting(s)

IT WAS MOVED BY LEVIS THAT THE POLK COUNTY CONSERVATION BOARD SHALL APPROVE THE OCTOBER 12, 2011 MEETING MINUTES AS WRITTEN. VOTE YEA: LEVIS, SMITH, MCENANY

#2 – Consent Agenda Item

IT WAS MOVED BY MCENANY THAT THE POLK COUNTY CONSERVATION BOARD APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:

- A) PCCB/ENTERPRISE FUND OCTOBER 2011 EXPENDITURES;**
- B) AUTHORIZING THE PCCB CHAIR TO SIGN THE DEED RESTRICTIONS DOCUMENT RELATED TO THE 5.96 ACRES OF LAND LOCATED IN PLEASANT HILL ADJACENT TO THE GAY LEA WILSON TRAIL THAT WAS GIFTED FROM THE IOWA NATURAL HERITAGE FOUNDATION TO THE PCCB;**
- C) DIRECTING STAFF TO PUBLISH NOTICE OF HEARING PURSUANT TO IOWA CODE 331.305, THAT A PUBLIC HEARING WILL BE HELD ON DECEMBER 14, 2011 PROVIDED ADEQUATE TIME FOR NOTICE IS GIVEN OR HELD ON JANUARY 11, 2012 WITH ADEQUATE NOTICE, AT THE POLK COUNTY CONSERVATION BOARD MEETING ON THE PLANS, SPECIFICATIONS, COST ESTIMATE AND FORM OF CONTRACT FOR THE EQUESTRIAN TRAIL ENHANCEMENT AT JESTER PARK PROJECT;**
- D) PURCHASING A JOHN DEERE CX 15 FLEX-WING MOWER AT A COST OF \$16,153.83 AND A JOHN DEERE 563 LOADER AT A COST OF \$5,992.14 USING FUNDS DERIVED FROM NATURAL RESOURCES CONSERVATION SERVICE EASEMENT;**

- E) AUTHORIZING THE PCCB CHAIR TO SIGN THE COOPERATIVE AGREEMENT WITH THE IOWA DEPARTMENT OF NATURAL RESOURCES AND THE CITY OF DES MOINES TO HIRE A CONSULTANT TO UNDERTAKE THE SCOPE OF WORK DETAILED IN THE CONTRACT DOCUMENTS RELATING TO EASTER LAKE WATER QUALITY;**
- F) THE PRESENTED LIST OF INDIVIDUAL(S) FOR SEASONAL EMPLOYMENT WITH POLK COUNTY CONSERVATION BOARD.**
- VOTE YEA: MCENANY, SMITH, LEVIS**

#3 – Jester Park, Sale of Bison

IT WAS MOVED BY MCENANY THAT THE POLK COUNTY CONSERVATION BOARD HAS DETERMINED THERE IS NO LONGER A PUBLIC PURPOSE FOR AN AGING BULL BISON TO BE MAINTAINED AT JESTER PARK SINCE THE COST OF MAINTENANCE EXCEEDS THE VALUE OF THE ANIMAL; AND AFTER PUBLICATION OF THE AVAILABILITY OF THE BISON FOR SALE, ONE BID WAS RECEIVED; AND THE BID REFLECTS AN ADEQUATE PRICE FOR THE ANIMAL; AND IT IS IN THE PUBLIC INTEREST THAT THE BISON BE SOLD AND REMOVED AT THE BIDDER'S EXPENSE; THEREFORE, THE BOARD ACCEPTS THE BID IN THE AMOUNT OF \$1,785.

VOTE YEA: SMITH, MCENANY, LEVIS

#4 – Fort Des Moines Master Plan

Director Parker gave brief update to status of Fort Des Moines Master Plan draft that has been delayed for one month.

#5 – Budget, FY 2012-13 & 2013-14

Carlson, PCCB Accountant, briefly reviewed the proposed budget for fiscal years 2012-13 & 2013-14.

IT WAS MOVED BY LEVIS THAT THE POLK COUNTY CONSERVATION BOARD APPROVE THE SUBMISSION OF THE PROPOSED FISCAL YEAR 2012-13 & 2013-14 BUDGET REQUESTS TO THE COUNTY BOARD OF SUPERVISORS FOR CONSIDERATION, AND THAT THE DIRECTOR IS AUTHORIZED, WITH DISCRETION, TO ADJUST THE BUDGET IF REQUIRED.

VOTE YEA: LEVIS, MCENANY, SMITH

#6 – Equipment Purchase: Brush Chipper

Information for the purchase of a brush chipper was not received prior to the meeting for consideration.

#7 – Polk County's Early Retirement Incentive Program

IT WAS MOVED BY LEVIS THAT THE POLK COUNTY CONSERVATION BOARD SHALL APPROVE ACCEPTING POLK COUNTY'S EARLY RETIREMENT INCENTIVE PROGRAM AND VOLUNTARY SEPARATION PROGRAM WITH THE UNDERSTANDING THAT THE PCCB SHALL SERVE AS THE VACANCY REVIEW COMMITTEE FOR ANY POSITION VACANCIES THAT MAY RESULT FROM THESE PROGRAMS.

VOTE YEA: LEVIS, SMITH, MCENANY

PUBLIC COMMENTS

STAFF REPORTS

FINANCIAL REPORTS

DISCUSSION & REMARKS

- Parker talked about asset inventory that he has worked with Ginny Malcomson to develop of all counties asset inventories.

ADJOURNMENT

The meeting was adjourned at 6:31p.m.

Prepared by: Cindy Lentz

Approved: 12/14/11