

The Polk County Veteran Affairs Commission held a regular monthly meeting at 2:00 p.m. on February 14th, 2013 at 2309 Euclid Ave, Des Moines, Iowa.

MEMBERS PRESENT: Lipovac, Scione, Oliver

Administrator Rebecca Buch Present

County Attorney Dan Flaherty Present

Moved by Oliver, Seconded by Scione to approve the minutes of January 10th, 2013 meeting as submitted.

VOTE YEA: Scione, Oliver, Lipovac

Moved by Scione, Seconded by Oliver to approve the claims of January 10th, 2013 meeting as submitted.

VOTE YEA: Scione, Oliver, Lipovac

Moved by Scione, Seconded by Oliver to approve the guidelines change to three months assistance per fiscal year effective March 1st, 2013.

VOTE YEA: Scione, Oliver, Lipovac

Rebecca gave the administrators report. Rebecca has been in multiple meetings this past month with our IT department. Not only working on the new voucher program but also working with ISU students who are creating a mobile application for us to be able to file federal claims outside of the office. Rebecca was also asked to participate with the homeless counsel and attend all meetings.

Rebecca will be on vacation February 25th- March 7th. The Department of Transportation has been sending many veterans to us, since February 1st we have completed 47 forms to have "veteran" designated on their ID.

Rebecca made the commission aware of an incident that had occurred with an employee. Commission voted to speak with this employee today.

Moved by Oliver, Seconded by Scione to speak with employee in regards to an incident.

VOTE YEA: Lipovac, Scione, Oliver

March's meeting: will be held on March 14th, 2013 at 2:00 p.m.

Terry Lipovac, Chairperson