

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
JULY 16, 2013 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

ORDINANCE
(SECOND READING)

5. Ordinance approving Zoning Map Amendment from Agricultural District to Estate Residential District for properties located at 8952, 8630 and 8606 NW 121st Street (Jefferson/Horbach/Paup).

ORDINANCE
(SECOND READING)

6. Ordinance approving Zoning Map Amendment from Light Industrial District, with conditions, to Light Industrial District with conditions, adding new conditions and removing a condition for property located at 5425 Lower Beaver Road (Bishop/Beckstrom).

7.

PUBLIC COMMENTS

RESOLUTIONS

- *8. Resolution approving amendments to agreements with various entities for mental health services (American Baptist Homes, Candeo, Christian Opportunity Center, Goodwill, H.O.P.E., The Homestead, Lutheran Services, Mainstream Living, Optima Life Services, Progress Industries).
9. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for July 30, 2013 on Disposal of County Interest in Real Estate (vacant property located by 7323 NW Beaver Dr).
- *10. Resolution approving Iowa DOT detour agreement for the Mile Long Bridge repair project (scheduled for April 2014).
- *11. Resolution approving transfer of Rock Creek Trunk Sewer property and easement to the City of Polk City.
- *12. Resolution approving IEDA (Iowa Economic Development Authority) contract for development of the Watershed Plan for the Fourmile Creek Watershed.
- *13. Resolution approving Sanitary Sewer Extension Agreement with Rasmussen Land Company for property in Delaware Township.
14. Resolution approving change in speed limits on NE Industry Drive, NE 61st Place and NE 19th Street.
15. Resolution authorizing Public Works to submit application to the Iowa DNR for a Water Resource Restoration Sponsored Project.

- *16. Resolution approving agreement with United Way of Central Iowa to provide funding for Lead Poisoning Prevention Program.
- 17. Resolution approving position modifications within the Recorder's Office.
- *18. Resolution approving agreement with the Fifth Judicial Department of Correctional Services to continue the Intensive Pretrial Release Program.
- 19. Resolution correcting assessment error on property at 931-42nd Street.
- *20. Resolution approving the Gray's Lake Neighborhood Plan.

REPORTS

- *21. Fourth Quarter Report FY 12/13 from Polk County Veteran Affairs.

COMMUNICATIONS

- *22. Notice of hearing regarding downtown Des Moines Self-Supported Municipal Improvement District.
- 23. Notice of hearing regarding amendment to the Planned Unit Development Plan within the City of Altoona.
- *24. Notice from Norfolk Southern Railway Company regarding abandonment of rail line in Polk County.

BUDGET ACTIONS

- 25. Memorandum of Budget Actions.

APPOINTMENTS

- 26. Memorandum of Appointments.

ADJOURNMENT

** Asterisk denotes attachments to items are on file in the Auditor's Office.*

ORDINANCE NO.

WHEREAS, on August 28, 2007, the Polk County Board of Supervisors adopted the Zoning Ordinance and map for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the petitioners, Joe M. and Sharon M. Jefferson (titleholders) 2966 Hubbell Road, Des Moines, IA, Lon J. Horbach (contract buyer), 6454 56th Place, West Des Moines, IA and Mark Paup (titleholder) 8630 NW 121st St, Grimes, IA are requesting a Zoning Map amendment from the AG-Agricultural District to the ER-Estate Residential District for the subject property located at 8952, 8630, 8606 NW 121st Street and also includes a vacant parcel (#240/00303-007-000), containing approximately 123.09 total acres and located in Jefferson Township; and

WHEREAS, a Zoning Map Amendment was reviewed and heard by the Polk County Zoning Commission on Tuesday, May 28, 2013, at 7:00 P.M., at the meeting room of the Polk County Public Works Department, Planning Division, 5885 N.E. 14th Street, Des Moines, Iowa, due and timely notice published as provided by law; and

WHEREAS, the Polk County Zoning Commission, after hearing the evidence both in favor and opposed to the Zoning Map Amendment voted three (3) for, one (1) against with three (3) absent to recommend approval of the Zoning Map amendment from the AG-Agricultural District to the ER-Estate Residential District for the subject property; and

WHEREAS, the Zoning Map amendment was heard by the Polk County Board of Supervisors on July 9, 2013 at 9:30 A.M. in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa, due and timely notice published as provided by law.

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NOW, THEREFORE, BE IT ORDAINED that the Zoning Map amendment (Attachment A) from the AG-Agricultural District to the ER-Estate Residential District for the following described property:

N 1/2 SW 1/4 LESS RD SEC 20-80-25 & BEG SE COR THN W 749.67F NLY 1336.11F E 705.5F S TO POB S 1/2 SW 1/4 LESS RD SEC 20-80-25 & BEG 705.5F W OF NE COR THN S 715.65F W 436.82F NWLY 516.57F NLY 265.55F NW 220.62F E 1004.99F TO POB S 1/2 SW 1/4 SEC 20-80-25 & BEG 872.31F N OF SW COR THN N 469.78F E 919.12F SE 220.62F SELY 421.26F NW 176.54F W 1047.85F TO POB SW 1/4 SW 1/4 SEC 20-80-25 – all located in Jefferson Township.

BE APPROVED.

POLK COUNTY BOARD OF SUPERVISORS:

Tom Hockensmith, Chairperson

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Ordinance No. 1st reading on Zoning Map Amendment from the AG-Agricultural District to the ER-Estate Residential District for the subject properties located at 8952, 8630, 8606 NW 121st St located in Jefferson Township.

Agenda Date: July 9, 2013

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Zoning Commission at their May 28, 2013 meeting voted three (3) for, one (1) against with three (3) absent to recommend approval of the Zoning Map Amendment from the AG-Agricultural District to the ER-Estate Residential District.

Action Requested (Recommended): Staff is recommending denial

Comply with Policy: The requested Rezoning Petition does not comply with the Zoning Ordinance.

Background: Petitioners are Joe M. and Sharon M. Jefferson (titleholders) 2966 NE Hubbell Ave., Des Moines, IA., Lon J. Horbach (contract buyer), 6454 56th Place, West Des Moines, IA and Mark Paup (titleholder) 8630 NW 121st St., Grimes, IA. No significant changes have occurred within the immediate vicinity of the subject property since the adoption of the amended Zoning Ordinance and Map to justify the requested change in zoning. An effort was made during the creation of the Polk County 2030 Comprehensive Plan and the Polk County Zoning Map to reduce or eliminate Estate residential lots and preserve and protect farm and agricultural ground and natural areas. Planning staff remains concerned about changing the zoning to permit additional residential development in an area of the County not envisioned due to a number of factors including proximity to a natural resources, limited utilities, and presence of flood plain and wetlands. Changing the zoning to ER-Estate Residential will likely prompt other adjacent and nearby land owners to request the same zoning district unnecessarily changing the use from agricultural to residential.

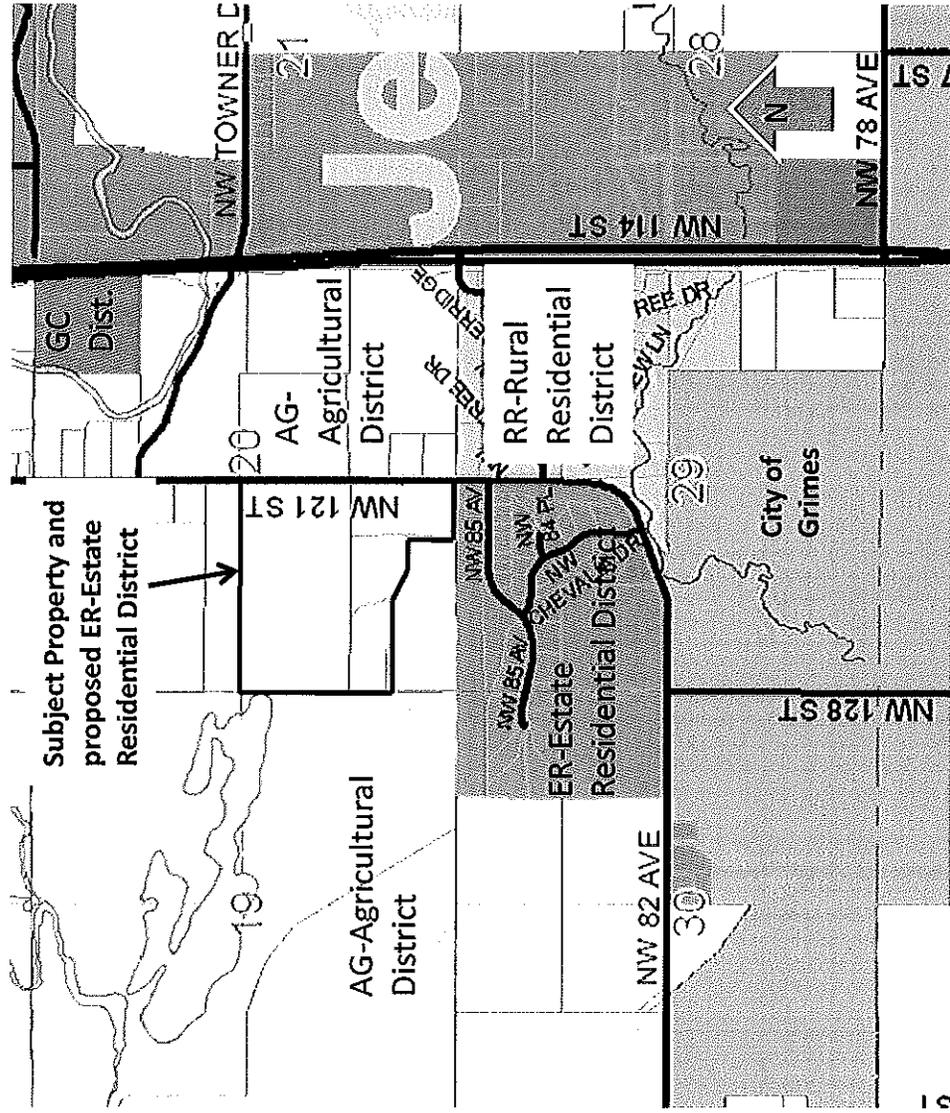
Action Impact: Staff is concerned about the affect of development on the Brenton Slough and interest that will likely occur from adjacent landowners to request similar zoning to develop land residentially in an agricultural area not designated for residential growth.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
13/14	N	N	N	N		

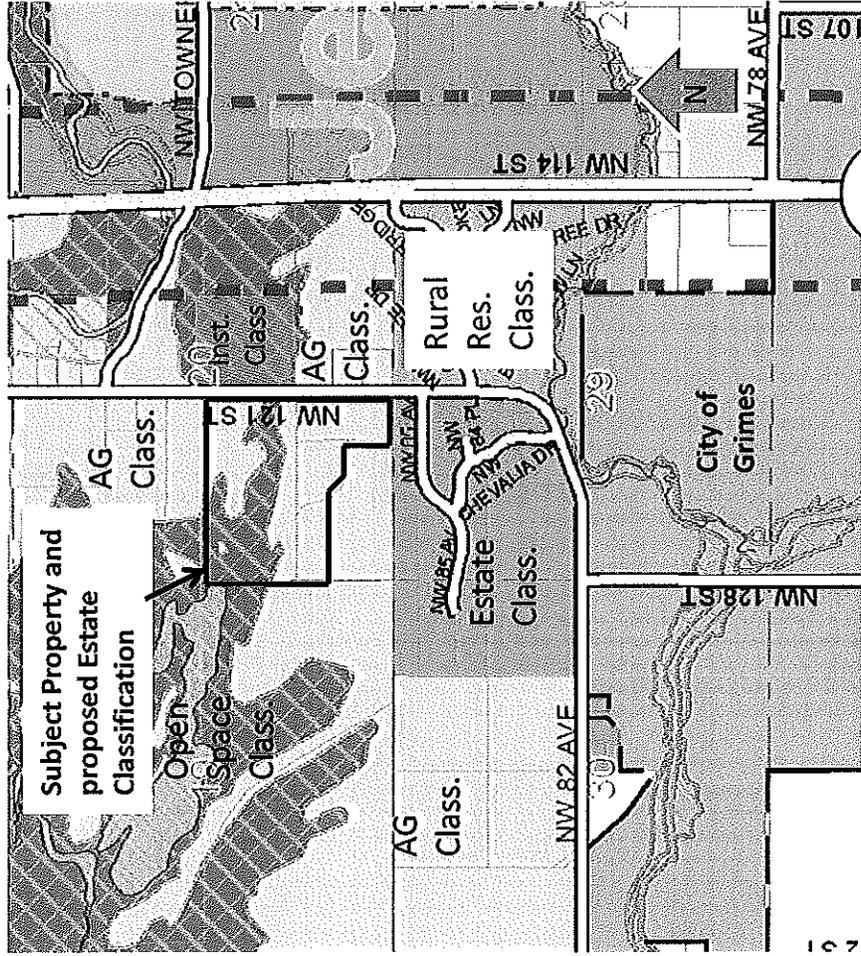
Polk County Zoning Map Amendment

Attachment A



Legal description of the subject property: N 1/2 SW 1/4 LESS RD SEC 20-80-25 & BEG SE COR THN W 749.67F NLY 1336.11F E 705.5F S TO POB S 1/2 SW 1/4 LESS RD SEC 20-80-25 & BEG 705.5F W OF NE COR THN S 715.65F W 436.82F NWLY 516.57F NLY 265.55F NW 220.62F E 1004.99F TO POB S 1/2 SW 1/4 SEC 20-80-25 & BEG 872.31F N OF SW COR THN N 469.78F E 919.12F SE 220.62F SELY 421.26F NW 176.54F W 1047.85F TO POB SW 1/4 SW 1/4 SEC 20-80-25 – all located in Jefferson Township.

Polk County 2030 Comprehensive Plan Map Amendment
 Attachment A



Legal description of the subject property: N 1/2 SW 1/4 LESS RD SEC 20-80-25 & BEG SE COR THN W 749.67F NLY 1336.11F E 705.5F S TO POB S 1/2 SW 1/4 LESS RD SEC 20-80-25 & BEG 705.5F W OF NE COR THN S 715.65F W 436.82F NWLY 516.57F NLY 265.55F NW 220.62F E 1004.99F TO POB S 1/2 SW 1/4 SEC 20-80-25 & BEG 872.31F N OF SW COR THN N 469.78F E 919.12F SE 220.62F SELY 421.26F NW 176.54F W 1047.85F TO POB SW 1/4 SW 1/4 SEC 20-80-25 – all located in Jefferson Township.

ORDINANCE NO.

WHEREAS, on August 28, 2007, the Polk County Board of Supervisors adopted the Zoning Ordinance and map for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the petitioners, William W. Bishop, (titleholder) 32529 Wildwood Drive, Adel, IA and Gerald Beckstrom (perspective lessee/contract buyer), Beckstrom Construction, P.O. Box 67, Ankeny, IA are requesting a Zoning Map amendment from the LI-Light Industrial District with conditions to the LI-Light Industrial District with conditions adding new conditions and removing a condition for the subject property located at 5425 Lower Beaver Road, containing approximately 2.98 acres and located in Webster Township; and

WHEREAS, the following uses shall be restricted from the subject property:

- a. Adult Uses
- b. Taverns and nightclubs
- c. Extraction uses
- d. Off-site signs
- e. Auto body and auto repair shops
- f. Communication towers
- g. Outdoor Commercial Amusement uses
- h. Light and Moderate Industry uses (except General Building, Excavation Work, Heavy Construction Contractors – specifically limited to underground cable laying, and Special Trade Contractors.) Furniture and Fixtures uses were permitted under the previous rezoning of the subject property and will not be permitted with this Rezoning Petition.

WHEREAS, a Zoning Map Amendment was reviewed and heard by the Polk County Zoning Commission on Tuesday, May 28, 2013, at 7:00 P.M., at the meeting room of the Polk County Public Works Department, Planning Division, 5885 N.E. 14th Street, Des Moines, Iowa, due and timely notice published as provided by law; and

WHEREAS, the Polk County Zoning Commission, after hearing the evidence both in favor and opposed to the Zoning Map Amendment voted four (4) for, zero (0) against with three (3) absent to recommend approval of the Zoning Map amendment from the LI-Light Industrial District with

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conditions to the LI-Light Industrial District with conditions adding new conditions and removing a condition for the subject property located at 5425 Lower Beaver Road, Webster Township; and

WHEREAS, the Zoning Map amendment was heard by the Polk County Board of Supervisors on July 9, 2013 at 9:30 A.M., in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa, due and timely notice published as provided by law.

NOW, THEREFORE, BE IT ORDAINED that the Zoning Map amendment (Attachment A) from the LI-Light Industrial District with conditions to the LI-Light Industrial District with conditions adding new conditions and removing a condition (Attachment B) for the following described property:

The legal description of the subject property is identified as follows: BEG ON N RR ROW 635.8F N & 640.28F NW OF SE COR THN WLY 594.7F NE 307.8F E 150F SE 220.3F S 260F TO POB SE 1/4 SW 1/4 SEC 17-79-24 Webster Township.

BE APPROVED.

POLK COUNTY BOARD OF SUPERVISORS:

Tom Hockensmith, Chairperson

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Ordinance No. 1st reading on Zoning Map Amendment from the LI-Light Industrial District with conditions to the LI-Light Industrial District with conditions adding new conditions and removing a condition for the subject property located at 5425 Lower Beaver Road, Webster Township.

Agenda Date: July 9, 2013

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Zoning Commission at their May 28, 2013 meeting voted four (4) for, zero (0) against with three (3) absent to recommend approval of the Zoning Map amendment from the LI-Light Industrial District with conditions to the LI-Light Industrial District with conditions adding new conditions and removing a condition for the subject property located at 5425 Lower Beaver Road, Webster Township.

Action Requested (Recommended): Approval

Comply with Policy: The requested Rezoning Petition complies with the Zoning Ordinance.

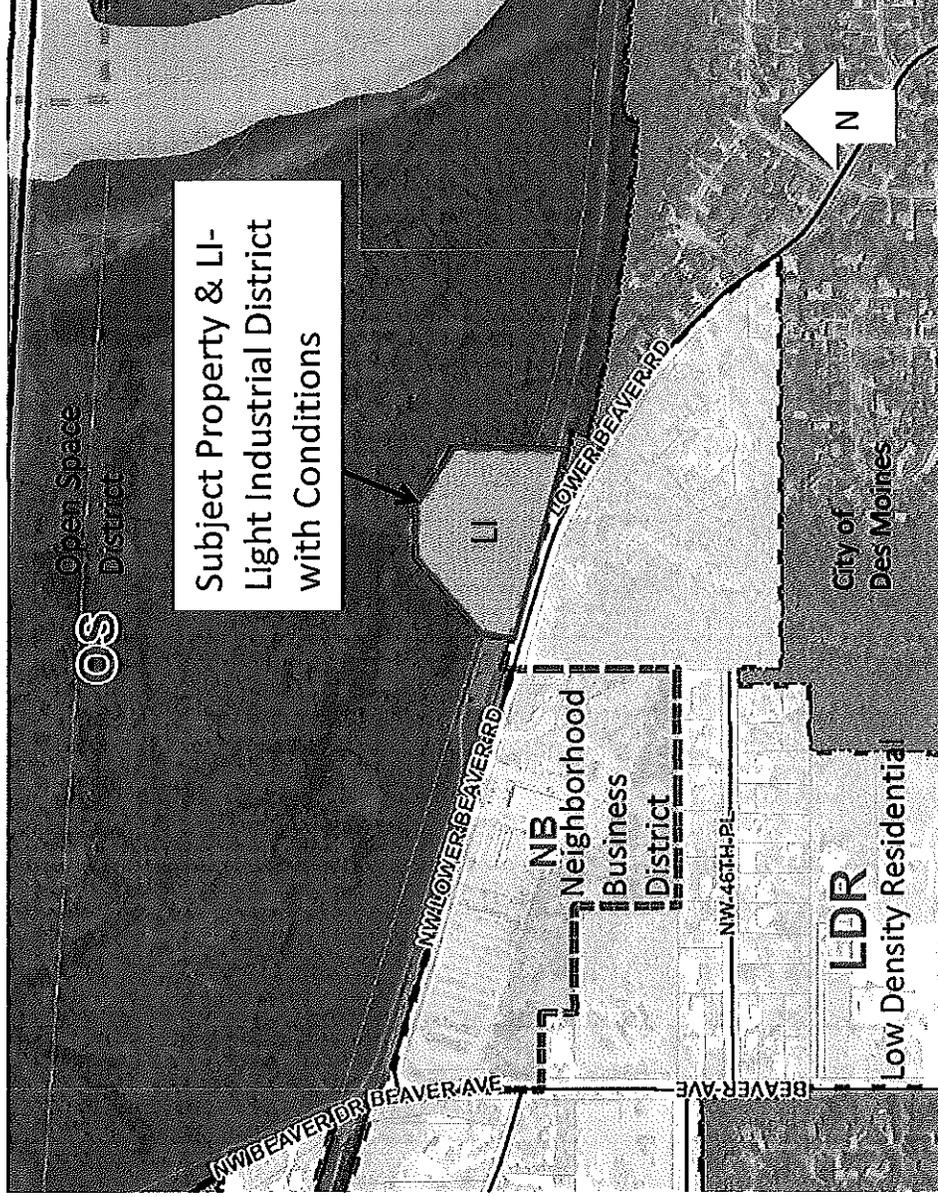
Background: Petitioners, William W. Bishop, (titleholder) 32529 Wildwood Drive, Adel, IA and Gerald Beckstrom (perspective lessee/contract buyer), Beckstrom Construction, P.O. Box 67, Ankeny, IA. Beckstrom Construction is an Excavation and Heavy Construction Contractor use permitted in the LI-Light Industrial Zoning District with the granting of a Conditional Use Permit from the Board of Adjustment. The proposed use will likely be comparable to the previous permitted uses of the property. The development pattern in the neighborhood is established and large scale future growth and development in the immediate area is not likely. The surrounding USA owned land is wooded and also mostly located within the 100 year flood plain. The area to the southeast consists of platted single-family residential developments located in the City of Des Moines. The land use classification of the subject property was recently changed to Light Industry on November 27, 2012 for a previous request.

Action Impact: The requested use compares to the recently approved General Building and Special Trade Contractor uses of the property. Most of the equipment will be stored inside the existing buildings and the surrounding woods will likely assist in buffering the use. Additional screening is being considered by the applicant.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
13/14	N	N	N	N		

Polk County Zoning Map Amendment
Attachment A



Legal description of the subject property: BEG ON N RR ROW 635.8F N & 640.28F NW OF SE COR THN WLY 594.7F NE 307.8F E 150F SE 220.3F S 260F TO POB SE 1/4 SW 1/4 SEC 17-79-24 Webster Township.

RESOLUTION

MOVED By _____ SECONDED By _____
that the following Resolution be adopted:

WHEREAS, effective July 1, 2011, Polk County entered into contracts with American Baptist Homes of the Midwest, Candeo, Christian Opportunity Center, Goodwill Industries of Central Iowa, H.O.P.E., The Homestead, Lutheran Services in Iowa, Mainstream Living, Optima Life Services, and Progress Industries, which expire June 30, 2014; and

WHEREAS, Polk County and American Baptist Homes of the Midwest, Candeo, Christian Opportunity Center, Goodwill Industries of Central Iowa, H.O.P.E., The Homestead, Lutheran Services in Iowa, Mainstream Living, Optima Life Services, and Progress Industries wish to adjust the rates to reflect a 3% rate increase by the State of Iowa; and

WHEREAS, the total amount of the services purchased through these contracts would increase 2.2% from \$1,667,535 to \$1,704,104; and

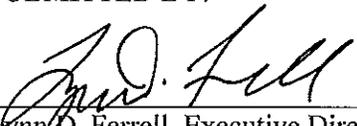
WHEREAS, funds are available in Polk County's FY13/14 Budget for Mental Health, Intellectual and Developmental Disability Services to provide these levels of service for said amendments.

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby approves and authorizes the Chairperson to sign the attached amendments with American Baptist Homes of the Midwest, Candeo, Christian Opportunity Center, Goodwill Industries of Central Iowa, H.O.P.E., The Homestead, Lutheran Services in Iowa, Mainstream Living, Optima Life Services, and Progress Industries effective July 1, 2013.

POLK COUNTY BOARD OF SUPERVISORS

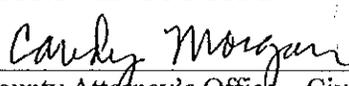
Chairperson, Board of Supervisors/Date

SUBMITTED BY:



Lynn D. Ferrell, Executive Director
Polk County Health Service, Inc.

APPROVED TO FORM:



County Attorney's Office - Civil Bureau

FISCAL NOTE: FY13/14 - Requires expenditures that will total \$1,704,104 in MH/DD Funds.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving and authorizing Chair to sign amendments with American Baptist Homes of the Midwest, Candeo, Christian Opportunity Center, Goodwill Industries of Central Iowa, H.O.P.E., The Homestead, Lutheran Services in Iowa, Mainstream Living, Optimae Life Services, and Progress Industries for \$1,704,104.

Agenda Date: July 16, 2013

Contact Individual: Lynn Ferrell

Previous Action taken by the Board: The Board has approved contracts with each of these organizations and the providers wish to amend the contracts and adjust rates for FY13/14.

Board/Commission Actions: Funds as recommended by the Polk County Health Services Board are available in Polk County's FY13/14 Budget for Mental Health, Intellectual Disability and Developmental Disability Services to provide these levels of service.

Action Requested (Recommended): Approval

Comply with Policy: This action is required to amend existing contracts which expire on June 30, 2014.

Background: Polk County entered into contracts with American Baptist Homes of the Midwest, Candeo, Christian Opportunity Center, Goodwill Industries of Central Iowa, H.O.P.E., The Homestead, Lutheran Services in Iowa, Mainstream Living, Optimae Life Services, and Progress Industries, effective July 1, 2011 through June 30, 2014. The provider agencies and Polk County wish to amend said contracts to adjust for rates of service provided based on a 3% increase approved by the State of Iowa.

Action Impact: The contracts will increase by 2.2% from \$1,667,535 to \$1,704,104 in FY13/14.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
13/14	Yes	\$1,704,104		Y		
14/15	Yes	\$1,704,104		Y		

Additional Fiscal Note Information (optional):

POLK COUNTY CONTRACTS

Cost Summary
Effective July 1, 2013

Provider Agency/Service	Estimated Number of Units in Current Contract	Type of Unit	Current Unit Rate	Current Contract Total after 3rd Party Payments	Estimated Number of Units in Proposed Contract	Type of Unit	Proposed Unit Rate	Proposed Contract Total after 3rd Party Payments	Percentage Change
American Baptist Homes of the Midwest									
Supported Community Living	14,800	1/4 Hour	\$8.20	\$121,360	14,800	1/4 Hour	\$8.45	\$125,060	3.0%
Supported Community Living	200	Day*	\$194.76	\$38,952	200	Day*	\$200.60	\$40,120	3.0%
American Baptist Homes of the Midwest Subtotal				\$160,312				\$165,180	3.0%
Candeco									
Supported Community Living	72,000	1/4 Hour	\$11.21	\$80,712	72,000	1/4 Hour	\$11.21	\$80,712	0.0%
Supported Community Living	50	Day*	\$241.67	12,084	50	Day*	\$248.92	12,446	3.0%
Job Development - Acceptance	15	Flat Fee	\$927.18	13,908	15	Flat Fee	\$955.00	14,325	0.0%
Job Development - Placement	55	Flat Fee	\$1,790.00	\$98,450	55	Flat Fee	\$1,790.00	\$98,450	0.0%
Job Development Enhanced	300	1/4 Hour	\$8.92	\$2,676	300	1/4 Hour	\$9.19	\$2,757	3.0%
Job Coaching	2,000	1/4 Hour	\$8.92	\$17,840	2,000	1/4 Hour	\$9.19	\$18,380	3.0%
Project SEARCH	400	Hour	\$13.47	\$5,388	400	Hour	\$13.87	\$5,548	0.7%
Candeco Subtotal				\$231,058				\$232,618	
Christian Opportunity Center									
Enclave Development		Flat Fee				Flat Fee			#DIV/0!
Supported Community Living	100	Day*	\$156.62	\$15,662	100	Day*	\$161.32	\$16,132	3.0%
Supported Community Living	200	1/4 Hour	\$8.92	\$1,784	200	1/4 Hour	\$9.19	\$1,838	3.0%
Christian Opportunity Center Subtotal				\$17,446				\$17,970	3.0%
Goodwill Industries of Central Iowa									
Job Development - Acceptance	20	Flat Fee*	\$909.00	\$18,180	20	Flat Fee*	\$927.18	\$18,544	2.0%
Job Development - Placement	20		\$1,623.00	\$32,460	20		\$1,623.00	\$32,460	
Job Development Enhanced	50	Hourly	\$34.98	\$1,749	50	Hourly	\$36.76	\$1,838	5.1%
Job Supports	260	Hourly	\$34.98	\$9,095	260	Hourly	\$36.76	\$9,558	5.1%
Enclave Development	N/A	Flat Fee	N/A	N/A	N/A	Flat Fee	N/A	N/A	#VALUE!
Occupational Skills Training	5	Month*	\$871.32	\$4,357	5	Month*	\$871.32	\$4,357	0.0%
Project Search	150	Day	\$66.61	\$9,992	150	Day	\$66.61	\$9,992	0.0%
Work Activity	3,300	Day	\$41.28	\$136,224	3,300	Day	\$41.28	\$136,224	0.0%
Adult Day Activity	50	Day	\$35.48	\$1,774	50	Day	\$35.48	\$1,774	0.0%

Goodwill Industries of Central Iowa Subtotal										\$213,831					\$214,747	0.4%
H.O.P.E.																
Supported Community Living	3,000	Hour	\$35.68							\$107,040	3,000	Hour	\$36.76		\$110,280	3.0%
Respite	5	Hour	\$17.58							\$88	5	Hour	\$17.58		\$88	
Consumer Directed Attendant Care	100	Hour	\$20.03							\$2,003	100	Hour	\$20.04		\$2,004	0.0%
Job Development - Acceptance	5	Flat Fee	\$909.00							\$4,545	5	Flat Fee	\$927.18		\$4,636	
Job Development - Placement	10	Flat Fee	\$1,100.00							\$11,000	10	Flat Fee	\$1,100.00		\$11,000	0.0%
Enhanced Job Development	15	Hour	\$35.68							\$535	15	Hour	\$36.76		\$552	3.2%
Job Supports	270	Hour	\$35.68							\$9,634	270	Hour	\$36.76		\$9,925	3.0%
H.O.P.E. Subtotal										\$134,845					\$138,485	2.7%
Homestead																
Work Activity	690	Day	\$48.97							\$33,789	690	Day	\$48.97		\$33,789	0.0%
Work Activity	40	Hour	\$12.24							\$490	40	Hour	\$12.24		\$490	0.0%
Supported Community Living	4,000	1/4 Hour	\$8.92							\$35,680	4,000	1/4 Hour	\$9.19		\$36,760	3.0%
Supported Community Living	50	Day	\$243.10							\$12,155	50	Day	\$250.39		\$12,520	3.0%
Respite	400	1/4 Hour	\$4.44							\$1,776	400	1/4 Hour	\$4.57		\$1,828	2.9%
Homestead Subtotal										\$83,890					\$85,387	1.8%
Lutheran Services in Iowa																
Respite Group	200	1/4 Hour	\$3.06							\$612	200	1/4 Hour	\$3.06		\$612	0.0%
Respite Individual	200	1/4 Hour	\$4.25							\$850	200	1/4 Hour	\$4.30		\$860	1.2%
Supported Community Living	3,200	1/4 Hour	\$8.92							\$28,544	3,200	1/4 Hour	\$9.19		\$29,408	3.0%
Supported Community Living	100	Day*	\$230.00							\$23,000	100	Day*	\$236.90		\$23,690	3.0%
Lutheran Services in Iowa Subtotal										\$53,006					\$54,570	3.0%
Mainstream Living																
Supervised Living Apartments	365	Day	\$99.62							\$36,361	365	Day	\$99.62		\$36,681	130.1%
Supported Community Living	8,000	1/4 Hour	\$16.54							\$132,320	6,000	1/4 Hour	\$16.54		\$99,240	-25.0%
Supported Community Living	400	Day*	\$247.91							\$99,164	400	Day*	\$255.25		\$102,140	3.0%
Residential Care Facility/Persons with Mental Illness	365	Day	\$105.32							\$38,442	365	Day	\$105.32		\$38,442	0.0%
RCF/PMI Adult Day Activity	900	1/4 Hour	\$8.04							\$7,236	900	1/4 Hour	\$8.04		\$7,236	0.0%
Job Coach																#DIV/0!
Job Development																#DIV/0!
Enclave	400	1/4 Hour	\$1.55							\$620	400	1/4 Hour	\$1.60		\$640	3.2%
Mainstream Living Subtotal										\$314,143					\$331,379	5.5%

Optimae LifeServices											
Respite	10	1/4 Hour	\$4.10	\$82			10	1/4 Hour	\$4.41	\$44	-46.3%
Supported Community Living	600	Day*	\$217.47	\$130,482			600	Day*	\$223.99	\$134,394	3.0%
Supported Community Living	6,000	1/4 Hour	\$11.47	\$289,044			6,000	1/4 Hour	\$11.47	\$289,044	0.0%
Supported Employment Job Supports	N/A	N/A	N/A	\$0			N/A	N/A	N/A	\$0	#DIV/0!
Job Development	N/A	N/A	N/A	\$0			N/A	N/A	N/A	\$0	#DIV/0!
Enhanced Job Development	N/A	N/A	N/A	\$0			N/A	N/A	N/A	\$0	#DIV/0!
Occupational Skills Training	N/A	N/A	N/A	\$0			N/A	N/A	N/A	\$0	#DIV/0!
Supported Education Hourly	N/A	N/A	N/A	\$0			N/A	N/A	N/A	\$0	#DIV/0!
Supported Education - Student Success	N/A	N/A	N/A	\$0			N/A	N/A	N/A	\$0	#DIV/0!
Project Search ID	N/A	N/A	N/A	\$0			N/A	N/A	N/A	\$0	#DIV/0!
Project Search	N/A	N/A	N/A	\$0			N/A	N/A	N/A	\$0	#DIV/0!
Community Integration	N/A	N/A	N/A	\$0			N/A	N/A	N/A	\$0	#DIV/0!
Community Integration	3,000	1/4 Hour	\$3.27	\$9,810			3,000	1/4 Hour	\$3.27	\$9,810	0.0%
Optimae LifeServices Subtotal				\$429,418						\$433,292	0.9%
Progress Industries											
Supported Community Living	800	1/4 Hour	\$8.92	\$7,136			800	1/4 Hour	\$9.19	\$7,352	3.0%
Supported Community Living	100	Day*	\$224.50	\$22,450			100	Day*	\$231.24	\$23,124	3.0%
Progress Industries Subtotal				\$29,586						\$30,476	3.0%
Total of All Contracts				\$1,667,535						\$1,704,104	2.2%

* Daily SCL rates for the HCBS/ID Waiver and certain other services vary by site and may change throughout the year. The rates shown are averages.

F:\Contracts\Rates\FY14 Master Cost Summary File

#REF!

#REF!

99-448

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate at the address of a property located by 7323 NW Beaver Drive, Johnston, Iowa and legally described as:

-LT 8 N & E OF BEAVER DR OP SE 1/4 SEC 36-80-25

To David E. and Melissa Lewis for a total of \$200.00; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.

NOW, THEREFORE, BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of July 30, 2013, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

Fiscal Note: \$ 200.00 to Real Estate Fund

#9

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 107-13 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned Real Estate File #99-448, (District 241 Parcel 00308-001-000) to David E. and Melissa Lewis.

Agenda Date: July 16, 2013

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes, proposal.

Background: Polk County received a proposal from David E. and Melissa Lewis for \$200.00 to purchase this parcel. The County received this parcel by tax deed in May of 1987. Property size is .008 acres. Parcel is not buildable.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
13/14			\$200.00			

Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 30th of July, 2013 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey real estate with the local address of a vacant property located by 7323 NW Beaver Drive, Johnston, Iowa and described as:

- LT 8 N & E OF BEAVER DR OP SE 1/4 SEC 36-80-25

To David E. and Melissa Lewis for a total of \$200.00. For additional information, contact Polk County Public Works, Real Estate Division at (515)286-3705.



survey. No liability is assumed.
their vendors, or their employees.
; detailed legal information.

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, Iowa Department of Transportation Project No. BRFN-415-1(43)—39-77 is a bridge repair project of the Mile Long Bridge on Iowa Hwy 415 that will require closure of the bridge from approximately April 1, 2014 to May 31, 2014; and

WHEREAS, due to the limited crossings of Saylorville Lake and the Des Moines River, the Iowa Department of Transportation has asked to utilize the following Polk County roadways as part of the official posted detour for Iowa 415 during this construction project:

NW Beaver Drive from IA 415 to the City Limits of Johnston
NW 66th Avenue from Johnston City Limits to NW 26th Street
NW 26th Street from NW 66th Avenue to IA 415; and

WHEREAS, the Iowa Department of Transportation has provided Polk County with an “Agreement for Use of Local Agency Roads as Detours” to formalize this request, the maintenance responsibilities of each party, and assurance to restore any damage to the County roadways caused by this detour.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approves the terms of the attached Iowa Department of Transportation “Agreement for Use of Local Agency Roads as Detours” for Project No. BRFN-415-1(43)--39-77, adopts the agreement and authorizes the Chairperson to execute the agreement on behalf of Polk County; and

BE IT FURTHER RESOLVED that the Public Works Department be authorize to return the Agreement to the Iowa Department of Transportation for final execution and administer the agreement on behalf of Polk County.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:



Assistant County Attorney

FISCAL IMPACT: None to Polk County
Iowa DOT to fund any road repairs if needed.

#10

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 105-13 to approve Iowa Department of Transportation detour agreement for the Mile Long Bridge repair project scheduled for April of 2014.

Agenda Date: July 16, 2013

Contact Individual: Kurt Bailey, Engineer, Polk County Public Works, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the terms of the Iowa Department of Transportation “Agreement for Use of Local Agency Roads as Detours” for Project No. BRFN-415-1(43)--39-77, adopts the agreement and authorizes the Chairperson to execute the agreement on behalf of Polk County.

Comply with Policy: Yes

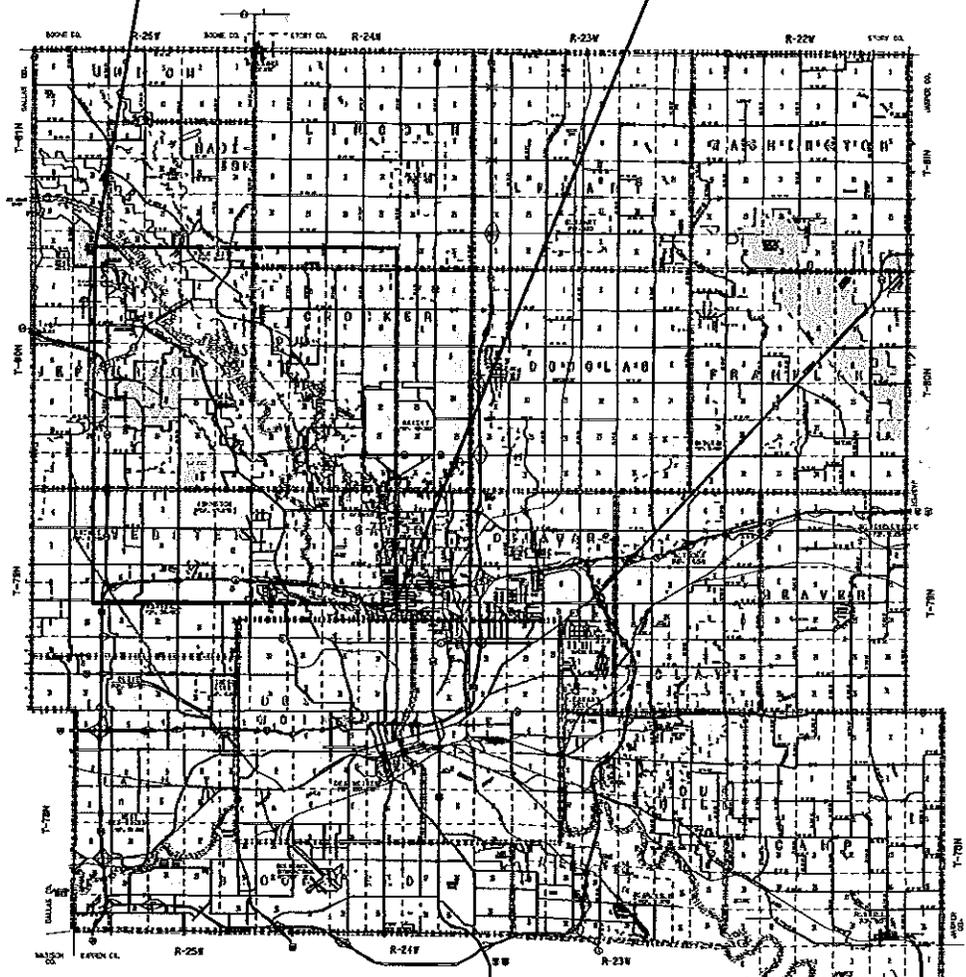
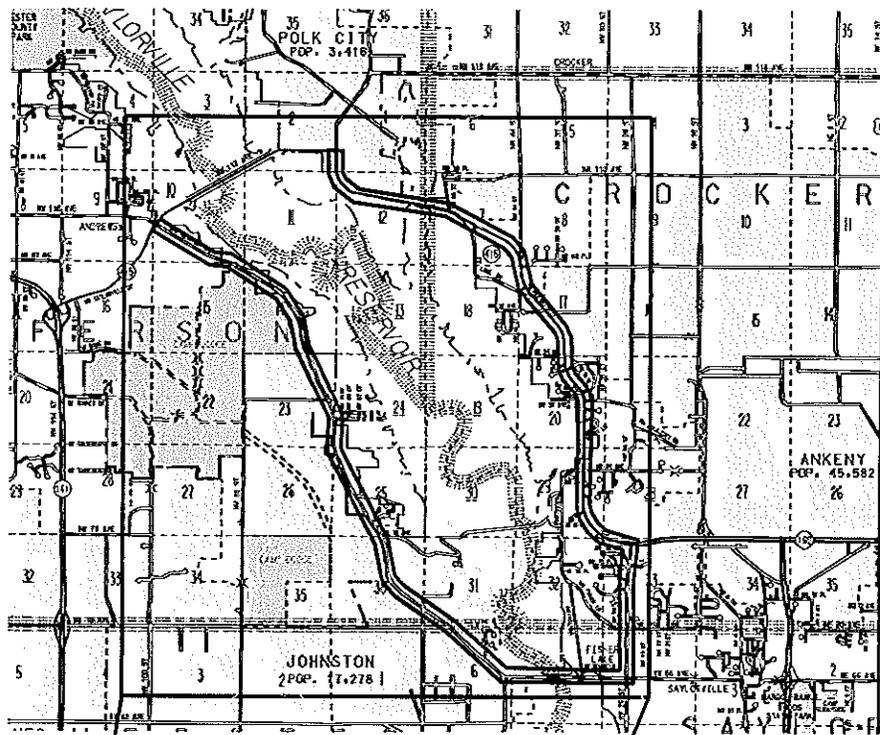
Background: The Iowa Department of Transportation Project No. BRFN-415-1(43)—39-77 is a bridge repair project of the Mile Long Bridge on Iowa Hwy 415 that will require closure of the bridge from approximately April 1, 2014 to May 31, 2014. Due to the limited crossings of Saylorville Lake and the Des Moines River, the Iowa Department of Transportation has asked to use the roadways shown as part of the official posted detour for Iowa 415 during this construction project. The Iowa Department of Transportation has provided Polk County with an “Agreement for Use of Local Agency Roads as Detours” to formalize this request, the maintenance responsibilities of each party, and assurance to restore any damage to the County roadways caused by this detour.

Action Impact: Resolution approves the Iowa Department of Transportation Agreement so their project can go forward in 2014.

Fiscal Note: None to Polk County. Iowa DOT to fund any road repairs if needed

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
13/14	NA	N	N	N		

Additional Fiscal Note Information (optional):



**POLK COUNTY
IOWA**

OFFICE OF COUNTY ENGINEER
POLK COUNTY, IOWA



THE ABOVE COUNTY WORKING/DRAWING PROJECTS DOMAINS MAP-ABLE LONG CLOSURE/NO RES
 Drawn by: [unreadable]

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, construction of the Rock Creek Trunk Sewer Project Segments 4 and 5 are included in the approved Fiscal Year 2011/2012 Polk County Five (5) year (2011-2016) Capital Improvements Program; and

WHEREAS, Resolution Number 44-11, dated April 19, 2011, approved Polk County's purchase of property and slope easement from Larry J. and Diane K. Handley in order to facilitate construction of the sanitary sewer pumping station associated with the Rock Creek Trunk Sewer Project; and

WHEREAS, after construction is complete, said sanitary sewer pumping station will be owned and operated by the City of Polk City as part of the City's sanitary sewer system and requires the transfer of the aforementioned property and slope easement obtained by Polk County to the City of Polk City.

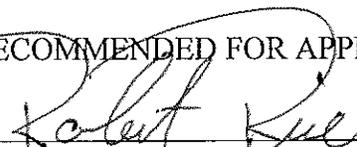
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approves the transfer of attached property and easement to the City of Polk City and authorizes the Chairperson to ratify the conveyance as shown by the attached warranty deed and execute the permanent easement on behalf of Polk County; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Polk County Public Works Department to record all necessary documents and provide copies of all documents to the City of Polk City for their records.

POLK COUNTY BOARD OF SUPERVISORS:

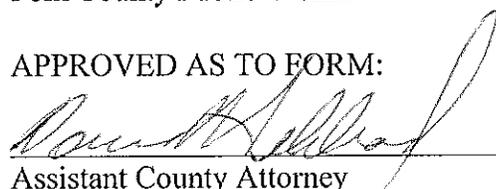
Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:



Assistant County Attorney

FISCAL IMPACT: None

11

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 106-13 to approve the transfer of Rock Creek Truck Sewer property and easement to the City of Polk City.

Agenda Date: July 16, 2013

Contact Individual: Kurt Bailey, Engineer, Polk County Public Works, 286-3705

Previous Action taken by the Board: Resolution Number 44-11, dated April 19, 2011, approved Polk County's purchase of property and slope easement from Larry J. and Diane K. Handley in order to facilitate construction of the sanitary sewer pumping station associated with the Rock Creek Trunk Sewer Project.

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the transfer of the attached property and easement to the City of Polk City, authorize the Chairperson to execute the warranty deed and easement on behalf of Polk County, and authorize the Polk County Public Works Department to record all necessary documents and provide copies of all documents to the City of Polk City for their records.

Comply with Policy: Yes

Background: The property and slope easement purchased from Larry J. and Diane K. Handley is being used to construct the sanitary sewer pumping station associated with the Rock Creek Trunk Sewer Project. After construction is complete, the pumping station will be owned and operated by the City of Polk City as part of the City's sanitary sewer system. This requires the transfer of the aforementioned property and slope easement obtained by Polk County to the City of Polk City.

Action Impact: Resolution approves the transfer of property and easement to the City of Polk City so that they can legally maintain pumping station in the future.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
13/14	NA	N	N	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, in response to record setting flooding that occurred in 2008 and 2010 in the Fourmile Creek Watershed, the Board of Supervisors approved Resolution 1-11 dated January 11, 2011, which included approval of a Cooperative Services Agreement with the Cities of Ankeny, Des Moines, and Pleasant Hill to complete a comprehensive study of the Fourmile Creek watershed so possible flood reduction measures can be identified and implemented; and

WHEREAS, the findings of this study included a recommendation that a watershed management authority be established to enable cooperation in supporting watershed planning and improvements that are to the mutual advantage of the political subdivisions involved; and

WHEREAS, Resolution 133-12 dated September 4, 2012, approved the Chapter 28E Agreement with several agencies to create the Fourmile Creek Watershed Management Authority whose primary purpose is to carry out watershed planning and improvements in the Fourmile Creek Watershed; and

WHEREAS, in September of 2012, the Fourmile Creek Watershed Management Authority authorized the submittal of an application to the Iowa Department of Natural Resources to obtain a Community Development Block Grant (CDBG) for completing the Watershed Plan for the Fourmile Creek watershed; and

WHEREAS, the Iowa Economic Development Authority has awarded a CDBG Grant of \$181,105 to Polk County, as lead agency for the Fourmile Creek Watershed Management Authority, to complete the Watershed Plan for the Fourmile Creek watershed and has provided Polk County with Contract Number 08-DRIFWP-209 which details the responsibilities of each party for acceptance and expenditure of these funds.

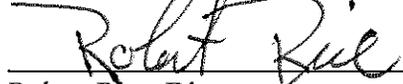
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approves the terms of the attached Iowa Economic Development Authority Contract Number 08-DRIFWP-209 for the Fourmile Creek Watershed Management Authority project, adopts the contract and authorizes the Chairperson to execute the contract on behalf of Polk County; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed contract to the Iowa Economic Development Authority and administer the contract on behalf of Polk County.

POLK COUNTY BOARD OF SUPERVISORS:

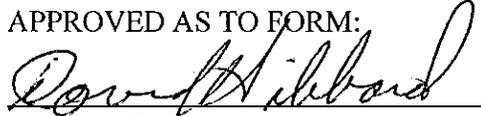
Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:



Assistant County Attorney

Fiscal Impact: \$181,105 in CDBG funds to cover costs of entire project.

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 109-13 to authorize Chairperson to sign IEDA Contract No. 08-DRIFWP-209 for development of the Watershed Plan for the Fourmile Creek Watershed.

Agenda Date: July 16, 2013

Contact Individual: Kurt D. Bailey, P.E., County Engineer, Polk County Public Works, 286-3705

Previous Action taken by the Board: Resolution 1-11 dated January 11, 2011, which included approval of a Cooperative Services Agreement with the Cities of Ankeny, Des Moines, and Pleasant Hill to complete a comprehensive study of the Fourmile Creek watershed. Resolution 133-12 dated September 4, 2012, approved the Chapter 28E Agreement with several agencies to create the Fourmile Creek Watershed Management Authority

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the terms of the Contract, adopt the Contract, authorize the Chairperson to execute the Contract on behalf of Polk County, authorize the Public Works Department to return the signed Contract to the Iowa Economic Development Authority (IEDA), and administer the contract on behalf of Polk County.

Comply with Policy: Yes

Background: The findings of the comprehensive study of the Fourmile Creek watershed included a recommendation that a watershed management authority be established to enable cooperation in supporting watershed planning and improvements that are to the mutual advantage of the political subdivisions involved. In September of 2012, the Fourmile Creek Watershed Management Authority authorized the submittal of an application to the Iowa Department of Natural Resources to obtain a Community Development Block Grant (CDBG) for completing the Watershed Plan for the Fourmile Creek watershed. The IEDA has awarded a CDBG Grant of \$181,105 to Polk County, as lead agency for the Fourmile Creek Watershed Management Authority, to complete the Watershed Plan and has provided Polk County with Contract Number 08-DRIFWP-209 which details the responsibilities of each party for acceptance and expenditure of these funds.

Action Impact: Allows Public Works to proceed with development and completion of the Watershed Plan project.

Fiscal Note: \$181,105 in CDBG funds to cover costs of entire project.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
13/14	NA	N	N	N		
14/15						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____
that the following resolution be adopted:

WHEREAS, Rasmussen Land Company, LLC desire to extend the Polk County sanitary sewer system to provide public sanitary sewer service to the proposed subdivision of their property described as:

LOT 1 ALBAUGH INDUSTRIAL PARK PLAT 3

in accordance with the attached Sanitary Sewer Extension Agreement between Polk County and Rasmussen Land Company, LLC; and

WHEREAS, the said agreement is based on the County Water and Sewer Policy adopted in 2004.

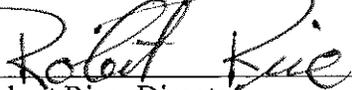
NOW, THEREFORE, BE IT RESOLVED that the attached Sanitary Sewer Extension Agreement between Polk County and Rasmussen Land Company, LLC is hereby approved and the Chairperson is authorized to sign said agreement; and

BE IT FURTHER RESOLVED that the County Auditor is hereby directed to record the agreement and the Polk County Public Works Department shall administer the terms of the agreement.

POLK COUNTY BOARD OF SUPERVISORS:

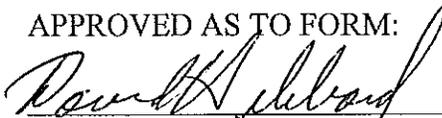
Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:



Assistant County Attorney

FISCAL NOTE: No affect on County budget.
All costs to extend the sewer to be paid
by Rasmussen Land Company, LLC

#13

POLK COUNTY BOARD OF SUPERVISORS

Agenda Memorandum

Item Type & Title: Resolution No. 110-13 approving a sanitary sewer extension agreement with Rasmussen Land Company, LLC for the extension of the county sanitary sewer to serve their property in Delaware Township that will be known as Sandra K Rasmussen Subdivision.

Agenda Date: July 16, 2013

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works 286-2290

Background: Extension of the public sanitary sewer is needed to serve all of the lots in the proposed subdivision.

Action Impact: Approves conditions whereby property owner will extend county sanitary sewer to serve the commercial development and the county will assume ownership of the sewer.

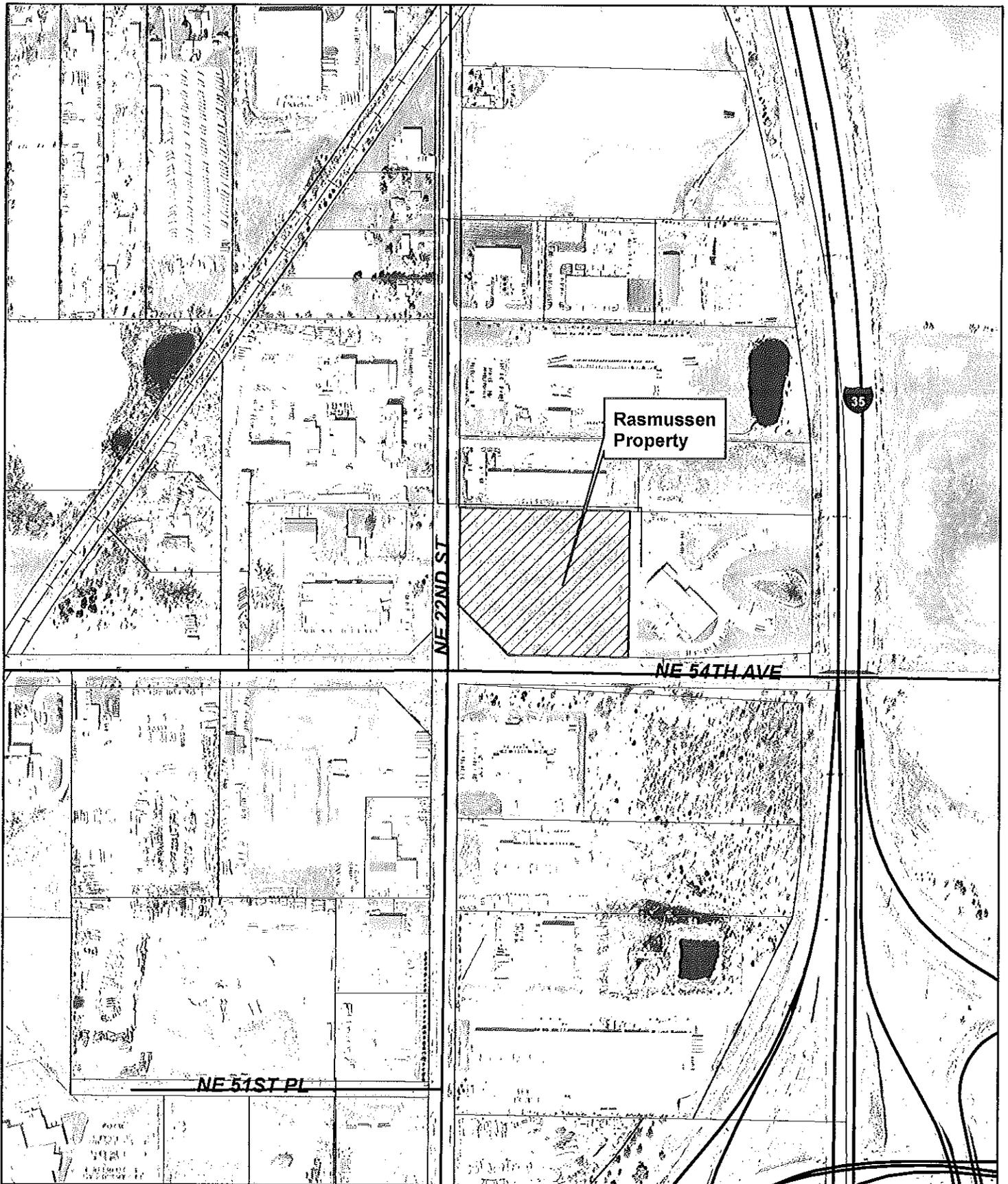
Action Requested: Approve a sanitary sewer extension agreement with Rasmussen Land Company, LLC

Fiscal Note: Developer will pay the cost of the sewer extension in accordance with the water and sewer extension policy adopted on April 13, 2004.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
13/14	N	0	\$0	\$0	N		

Additional Fiscal Note Information (optional):

SANITARY SEWER EXTENSION AGREEMENT BETWEEN POLK COUNTY AND RASMUSSEN LAND COMPANY, LLC



Public Works



1 inch = 500 feet

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, the Polk County Public Works Department regularly monitors traffic control devices within its jurisdiction; and

WHEREAS, the Public Works Department recently completed an engineering study of NE Industry Drive from NE 58th Avenue to NE 66th Avenue, NE 61st Place from NE 19th Street to NE Industry Drive, and NE 19th Street from NE 58th Avenue to NE 61st Place; and

WHEREAS, the results of the engineering study show the original speed limits established when these roadways were accepted into the Polk County road system do not reflect a rational speed limit that encourages public compliance, but produce significant speed differences among drivers and are not a defensible enforcement speed, therefore the following adjustment in the posted speed limits is warranted and recommended by the Public Works Department for adoption:

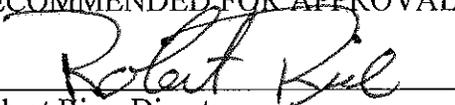
On	From	To	Current Speed	Recommended Speed
NE Industry Drive	NE 58 th Avenue	NE 66 th Avenue	25 mph	35 mph
NE 61 st Place	NE 19 th Street	NE Industry Drive	25 mph	35 mph
NE 19 th Street	NE 58 th Avenue	NE 61 st Place	25 mph	35 mph

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors, in accordance with Chapter 321.285 of the Iowa Code, do hereby establish the above recommended speed limits and authorize the Public Works Department to install and maintain the appropriate speed limit signage.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

Fiscal Impact: Replace 6 signs at \$50 each.
Costs to be taken from the current Secondary Road Budget.

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 108-13 to approve change in speed limits on NE Industry Drive, NE 61st Place, and NE 19th Street based on an engineering study.

Agenda Date: July 16, 2013

Contact Individual: Kurt D. Bailey, P.E., County Engineer, Polk County Public Works, 286-3705

Previous Action taken by the Board: NA

Board/Commission Actions: NA

Action Requested (Recommended): Approval of revised speed limits as shown.

Comply with Policy: Yes- Chapter 321.285 of the Iowa Code, allows the Polk County Board of Supervisors to establish speed limits on roadways within their jurisdiction

Background: The Polk County Public Works Department regularly monitors traffic control devices within its jurisdiction and recently completed an engineering study of NE Industry Drive from NE 58th Avenue to NE 66th Avenue, NE 61st Place from NE 19th Street to NE Industry Drive, and NE 19th Street from NE 58th Avenue to NE 61st Place. The results of the engineering study show the original speed limits established when these roadways were accepted into the Polk County road system do not reflect a rational speed limit that encourages public compliance, but produce significant speed differences among drivers and are not a defensible enforcement speed, therefore the following adjustment in the posted speed limits is warranted and recommended by the Public Works Department for adoption.

Action Impact: The resolution establishes the recommended speed limits and authorizes the Public Works Department to install and maintain the appropriate speed limit signage.

Fiscal Note: Replace six (6) existing signs at a cost of \$50 each. Costs to be taken from the current Secondary Road Budget.

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
13/14	Y	\$300				
14/15						

Additional Fiscal Note Information (optional):

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, the Iowa Department of Natural Resources (IDNR), by and through the Clean Water State Revolving Fund (SRF), is accepting applications for water resource restoration sponsored projects which are watershed-based projects addressing water quality problems; and

WHEREAS, Polk County has outstanding SRF loans for the Rock Creek Trunk Sewer Improvements, which loans are eligible to be amended to include a water resource restoration project; and

WHEREAS, the Polk County Public Works Department has determined that a project including voluntary acquisition of flood prone properties from Easton Boulevard to Hubbell Avenue in Des Moines would eliminate point sources of contaminants during storm events, expand the open floodplain to reduce velocities in Fourmile Creek and reduce stress on the stream banks and decrease erosion, and would be eligible for the SRF Water Resource Restoration program funds; and

WHEREAS, funds to complete this Project will be paid from the funds provided by the SRF Water Resource Restoration program.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors authorizes the Public Works Department to submit an application to the Iowa Department of Natural Resources for the proposed SRF Water Resource Restoration program project.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

FISCAL IMPACT: Total maximum award for Project = \$960,000
100% of project funds to be paid by the SRF
Water Resource Restoration program should
the application be approved.

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 111-13 to authorize the Public Works Department to submit an application to the Iowa DNR for a Water Resource Restoration Sponsored Project.

Agenda Date: July 16, 2013

Contact Individual: Kurt D. Bailey, P.E., County Engineer, Polk County Public Works, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Authorize the Public Works Department to submit an application to the Iowa Department of Natural Resources for the proposed SRF Water Resource Restoration program project.

Comply with Policy: NA

Background: The Iowa Department of Natural Resources (IDNR), through the Clean Water State Revolving Fund (SRF), is accepting applications for water resource restoration sponsored projects which are watershed-based projects addressing water quality problems. Polk County has outstanding SRF loans for the Rock Creek Trunk Sewer Improvements, which loans are eligible to be amended to include a water resource restoration project. The Polk County Public Works Department has determined that a project including voluntary acquisition of flood prone properties from Easton Boulevard to Hubbell Avenue in Des Moines would eliminate point sources of contaminants during storm events, expand the open floodplain to reduce velocities in Fourmile Creek and reduce stress on the stream banks and decrease erosion, and would be eligible for the SRF Water Resource Restoration program funds.

Action Impact: Allows the Public Works Department to submit an application to the Iowa DNR for SRF Water Resource Restoration program project.

Fiscal Note: Total maximum award for Project = \$960,000. 100% of project funds to be paid by the SRF Water Resource Restoration program should the application be approved.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
13/14	NA	N	N	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, the United Way of Central Iowa (UWCI) supports programming that advances the common good and creates opportunities for a good life for all; and

WHEREAS, UWCI has proposed providing continued funding to the Health Department's Lead Poisoning Prevention Program; and

WHEREAS, UWCI has allotted \$12,500 for the period July 1, 2013 through June 30, 2014 to assist with relocation costs for families having repairs made to their homes to eliminate lead exposure.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors/Board of Health approves this agreement with UWCI to assist in funding relocation costs for the Lead Poisoning Prevention Program and authorizes the chairperson to sign the agreement and associated documents.

By _____
Chairperson
Polk County Board of Supervisors

By 
Rick Koziol
Public Health Director

Approved as to Form

By 
Assistant County Attorney

FISCAL NOTE: FY1314 Revenue/Expense: \$12,500

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement with United Way of Central Iowa to provide funding for Lead Poisoning Prevention Program

Agenda Date: July 16, 2013

Contact Individual: Rick Kozin, 286-3926

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Building resource capacity to respond to lead poisoned children and reduce the number of lead poisoned children is a priority goal for the health department.

Background: United Way of Central Iowa's (UWCI) mission is to improve lives by uniting the caring power of our community. To achieve this mission, UWCI supports programming that advances the common good and creates opportunities for a good life. Health is one of their priority areas.

Action Impact: For a fifth year Polk County Health Department will receive funding. The award for this period is \$12,500. These funds will be used to provide relocation costs for families who are having repairs made to their homes to eliminate lead exposure. Approximately twelve or thirteen families are expected to be served through this investment.

Fiscal Note:

Fiscal Year	Budget-ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
13/14	Y	12,500	12,500	N	10223010.77490.01	10223010.58100

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Recorder's Office, by resolution dated 2/17/12, deleted one (1) vacant Office Generalist position resulting from the Early Retirement Incentive Program, and

WHEREAS, the Recorder has reviewed operations and is requesting to change the remaining Office Generalist position, to a Multi-Service Clerk for increased flexibility in meeting service demands, and

WHEREAS, the Recorder plans to use the position as a floater position to be assigned to any of the divisions based upon service needs, and

WHEREAS, the Department of Human Resources has reviewed the proposed position duties and recommends the following:

- Reclassify one (1) occupied Office Generalist position, AFSCME grade 9, range \$31,539-\$41,023 to one (1) Multi-Service Clerk, AFSCME grade 12, range \$36,056-\$47,025.

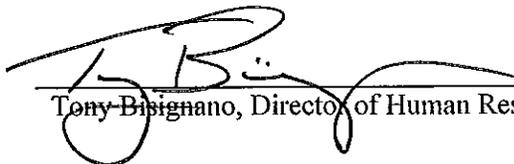
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves the above position modification and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ Day of _____ 2013

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

Submitted By:



Tony Bisignano, Director of Human Resources

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Recorder's Office

Agenda Date: 7/16/13

Contact Individual: Tony Bisignano, Director of Human Resources

Previous Action taken by the Board: By resolution dated 2/7/12, deleted an Office Generalist vacancy that resulted from the Early Retirement Incentive Program.

Action Requested (Recommended): Reclassify one (1) occupied Office Generalist position, AFSCME grade 9, range \$31,539-\$41,023 to one (1) Multi-Service Clerk, AFSCME grade 12, range \$36,056-\$47,025.

Comply with Policy:

Background: As the result of the Early Retirement Incentive Program offered in 2011, the Recorder had two (2) vacant Office Generalist positions. By resolution dated 2/7/12, one (1) Office Generalist was deleted and the other Office Generalist hiring was delayed until 7/1/12. The Recorder states that there has been an increase in service demands-passports in particular and is requesting to change the remaining Office Generalist to a Multi-Service Clerk to use as a floater where needed. The Recorder believes this will allow flexibility in meeting fluctuating operational demands without requiring additional staff.

Action Impact:): Reclassifies one (1) occupied Office Generalist position, AFSCME grade 9, range \$31,539-\$41,023 to one (1) Multi-Service Clerk, AFSCME grade 12, range \$36,056-\$47,025.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
13/14	Y	0	5,360			10028117	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, in 1996 the Polk County Board of Supervisors approved an Agreement with the Fifth Judicial District Department of Correctional Services for the operation an Intensive Pre-Trial Release Program, and;

WHEREAS, the Program has seen successful in diverting offenders from jail and the Board of Supervisors wishes to continue its operation,

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby approves the attached Agreement with the Fifth Judicial District Department of Correctional Services for the Intensive Pre-Trial Release Program for the period of July 1, 2013 through June 30, 2014 set to automatically renew annually unless a request for review or termination is made by either party.

POLK COUNTY BOARD OF SUPERVISORS

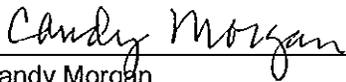
Chairperson

Submitted by:



Frank Marasco, Director of Planning & Development
Polk County Sheriff

Approved as to form by:



Candy Morgan
Assistant Polk County Attorney

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement between Polk County and the Fifth Judicial Department of Correctional Services to continue the Intensive Pretrial Release Program.

Agenda Date: July 16, 2013

Contact Individual: Frank Marasco, Director Office of Planning & Development
Polk County Sheriff's Office

Background: Polk County and the Fifth Judicial District of the Department of Corrections have been operating an Intensive Pretrial Release (IPTR) program since 1996. The purpose of the program is to provide an alternative to incarceration for individuals that may not qualify for other pretrial programs. The program consists of direct supervision of participants by Department of Corrections Officers.

During FY 12/13, 266 offenders participated in the IPTR program for a total of 6,127 days. The total cost to the County for IPTR services for the fiscal year was \$189,388.00. Using the Federal per diem estimated daily cost of incarceration of \$95.00, the savings for FY 12/13 is estimated to be \$392,677.

Action Impact: Sign the agreement with the Fifth Judicial District Department of Correctional Services will continue IPTR services at the jail.

Fiscal Note: No additional funding is being requested.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
13/14	N	None	\$189,388.00	\$0.00	N	10041051.77490	
14/15	N	None	\$189,388.00	\$0.00	N	10041051.77490	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____
that the following Resolution be adopted:

WHEREAS, a property identified in the County System as District 090, Parcel 00877-000-000 and locally known as 931 – 42nd Street has presented request for erroneous assessments for the years 2010 and 2011; and,

WHEREAS, an error has occurred resulting from an incorrect listing of the single family dwelling on the property as a 1 ½ story instead of a one story with finished attic recently discovered by the Polk County Assessor; and,

WHEREAS, a correction to the assessment listing for the years 2012 and 2013 has been corrected by the Board of Review; and,

WHEREAS, Iowa Code §445.60 allows Polk County Board of Supervisors the authority to direct the County Treasurer to refund a taxpayer any tax or portion of tax found to have been erroneously or illegally paid; and,

WHEREAS, per Iowa Code §445.60, the Board of Supervisors may only refund taxes on claims presented to the Board within two years of the date the tax was due; and,

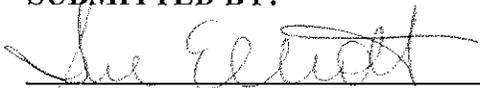
WHEREAS, the property taxes from the 2011 assessed year remained unpaid and were offered and sold at the June Annual Tax Sale, tax sale certificate 2013-0001087 to tax sale buyer number 3558.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves and authorizes the Polk County Treasurer to cancel tax sale certificate 2013-0001087 and refund the principal amount of the tax sale to buyer number 3558; bill the property owner for the correct amount of 2011 assessed year taxes; and refund the tax difference between a 1½ story and single story with finished attic assessment to the property owner identified in the County System as District 090, Parcel 00877-000-000 for the 2010 assessment year. The Treasurer, Auditor and Assessor are directed to correct their records accordingly.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Sue Elliott
Project Manager

Fiscal Impact: -\$603.
FY13/14 #

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution correcting an assessment error on property located at 931 - 42nd Street.

Agenda Date: July 16, 2013

Contact Individual: Sue Elliott, Project Manager
Board of Supervisors
286-3128

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Correction of an assessment error on property located at 931 – 42nd Street, Des Moines.

Comply with Policy: Yes

Background: A property identified in the County System as District 090, Parcel 00877-000-000 and locally known as 931 – 42nd Street has presented request for erroneous assessments for the years 2010 and 2011. An error has occurred resulting from an incorrect listing of the single family dwelling on the property as a 1 ½ story instead of a one story with finished attic recently discovered by the Polk County Assessor. A correction to the assessment listing for the years 2012 and 2013 has been corrected by the Board of Review. Iowa Code §445.60 allows Polk County Board of Supervisors the authority to direct the County Treasurer to refund a taxpayer any tax or portion of tax found to have been erroneously or illegally paid. Per Iowa Code §445.60, the Board of Supervisors may only refund taxes on claims presented to the Board within two years of the date the tax was due. The property taxes from the 2011 assessed year remained unpaid and were offered and sold at the June Annual Tax Sale, tax sale certificate 2013-0001087 to tax sale buyer number 3558.

Action Impact: Approves and authorizes the Polk County Treasurer to cancel tax sale certificate 2013-0001087 and refund the principal amount of the tax sale to buyer number 3558; bill the property owner for the correct amount of 2011 assessed year taxes; and refund the tax difference between a 1½ story and single story with finished attic assessment to the property owner identified in the County System as District 090, Parcel 00877-000-000 for the 2010 assessment year. The Treasurer, Auditor and Assessor are directed to correct their records accordingly.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
13/14			-\$603			10109000.51010
14/15						

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED** by _____

that the following Resolution be adopted:

WHEREAS, the City of Des Moines and the Polk County Board of Supervisors established the Neighborhood Revitalization Program in the early 1990s to help stabilize and improve Des Moines' neighborhoods, and;

WHEREAS, the Neighborhood Revitalization Program uses a strategy that calls for neighborhood residents, the City of Des Moines, Polk County and local business leaders to develop a public/private partnership that addresses revitalization issues within the city, and;

WHEREAS, the Gray's Lake Neighborhood Association was selected to participate in the Neighborhood Revitalization Program as a "Transitional Neighborhood" in November 2011, and;

WHEREAS, the Plan highlights strategies to improve the housing stock, SW 9th Street Corridor, sidewalks, infrastructure, parks and trails in the neighborhood., and;

WHEREAS, the Des Moines City Council approved the Gray's Lake Neighborhood Plan at their June 24th meeting with said plan adopted and amended as an element of the Des Moines' 2020 Community Character Plan.

NOW, THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors hereby approves the attached Gray's Lake Neighborhood Plan and adopts the plan as an element of the Des Moines 2020 Community Character Plan.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Sue Elliott
Project Manager
Fiscal Note: None.

#20

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the Gray's Lake Neighborhood Plan.

Agenda Date: July 16, 2013

Contact Individual: Sue Elliott, Project Manager
Board of Supervisors
286-3128

Previous Action taken by the Board: N/A

Board/Commission Actions: 5/31/13 – Gray's Lake Neighborhood Association Board of Directors
6/5/13 – Des Moines Neighborhood Revitalization Board
6/6/13 – Des Moines Planning & Zoning
6/24/13 – Des Moines City Council

Action Requested (Recommended): Approval of the Gray's Lake Neighborhood Plan.

Comply with Policy: Yes

Background: The City of Des Moines and the Polk County Board of Supervisors established the Neighborhood Revitalization Program in the early 1990s to help stabilize and improve Des Moines' neighborhoods. The Neighborhood Revitalization Program uses a strategy that calls for neighborhood residents, the City of Des Moines, Polk County and local business leaders to develop a public/private partnership that addresses revitalization issues within the city. The Gray's Lake Neighborhood Association was selected to participate in the Neighborhood Revitalization Program as a "Transitional Neighborhood" in November 2011. The Plan highlights strategies to improve the housing stock, SW 9th Street Corridor, sidewalks, infrastructure, parks and trails in the neighborhood. The Des Moines City Council approved the Gray's Lake Neighborhood Plan at their June 24th meeting with said plan adopted and amended as an element of the Des Moines' 2020 Community Character Plan.

Action Impact: Approves the Gray's Lake Neighborhood Plan and adopts the plan as an element of the Des Moines 2020 Community Character Plan.

Fiscal Note: None.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
13/14						
14/15						

Additional Fiscal Note Information (optional):



Veteran Affairs

Rebecca Buch
Veterans Administrator
Polk County River Place
2309 Euclid Avenue
Des Moines, Iowa 50319-5703
Ph 515.286.3670
Fax 515.286.2106
www.polkcountyiowa.gov

Date: July 2nd, 2013

To: Tom Hockensmith, Chairperson
Polk County Board of Supervisors

From: Rebecca Buch, Administrator *RB*
Polk County Veterans Affairs

Re: Fourth Quarter Report FY 12/13

See attached copy of the Polk County Activity Report for Veteran Affairs for the Fourth Quarter.

RB:mlo

cc: Terry Lipovac, Chairperson, Veteran Affairs
Commission
David Jones, Board of Supervisors

#21

POLK COUNTY ACTIVITY REPORT - FY 12/13

Department: **VETERAN AFFAIRS** Report Period: April 1st, 2013 to June 30th, 2013

DATA:	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Number of clients interviewed	966	1,191	1,265	966	4,388
Number of vouchers issued	612	621	742	582	2,557
Monetary amount of vouchers	176,333	176,707	195,657	157,843	706,540
Number of IA Veterans Home referrals*	18	16	18	17	69
Number of phone calls	2,083	2,137	2,444	2,265	8,929
Number of new clients	109	108	290	222	729
Number of funerals	10	11	4	7	32
Federal Benefits	34	284	315	426	1,059
Number of clients served	3,049	3,328	3,709	3,231	13,317

*The number of referrals does not mean the number of clients admitted to the IA Veterans Home

NARRATIVE:



June 28, 2013

RE: Notice of Petition and Public Hearing – Continue and Adjust the Boundaries of the Downtown Des Moines Self-Supported Municipal Improvement District

Dear Property Owner:

The City of Des Moines has received a Petition to continue and adjust the boundaries of the Downtown Des Moines Self-Supported Municipal Improvement District (SSMID). The Petition and the continuation of and adjustment to the boundaries of the proposed Downtown Des Moines SSMID will be considered by the City Council at a public hearing on July 15, 2013, at 5:00 p.m. in the Council Chambers at City Hall, 400 Robert D. Ray Drive, Des Moines, Iowa. A copy of the Notice of Petition and Hearing and a map of the proposed Downtown Des Moines SSMID are enclosed. The Petition is on file and available for inspection by the public in the office of the City Clerk.

The Petition to continue and adjust the boundaries of the Downtown Des Moines SSMID was filed with the City Clerk and received by the Des Moines City Council on May 20, 2013. The City Council has determined that the Petition meets and exceeds the statutory requirement that it be signed by at least 25% of all owners of property within the proposed District who together represent ownership of property with an assessed value exceeding 25% of the assessed value of all property in the proposed District. The City Plan and Zoning Commission has evaluated the merit and feasibility of the proposed Downtown Des Moines SSMID in accordance with Iowa Code Chapter 386 and has recommended that continuation of and adjustment to the boundaries of the Downtown Des Moines SSMID be approved.

The Petition provides for the annual levy of an Operation Tax on all property within the District in an amount not exceed \$2.00 per thousand dollars of taxable value of the property, in addition to all other taxes, commencing with the levy of taxes for collection in the fiscal year beginning July 1, 2014 and concluding in the fiscal year ending June 30, 2019. Parcels that are tax exempt, or which are assessed as residential property for property tax purposes, are exempt from such levies.

All persons interested in the Petition and the continuation of and adjustment to the boundaries of the Downtown Des Moines SSMID will have an opportunity to comment at the public hearing. If you have questions relating to the continuation of and adjustment to the boundaries of the Downtown Des Moines SSMID or the impact the SSMID might have upon your property, you may contact the City Community Development Department at 283-4182.

Sincerely,

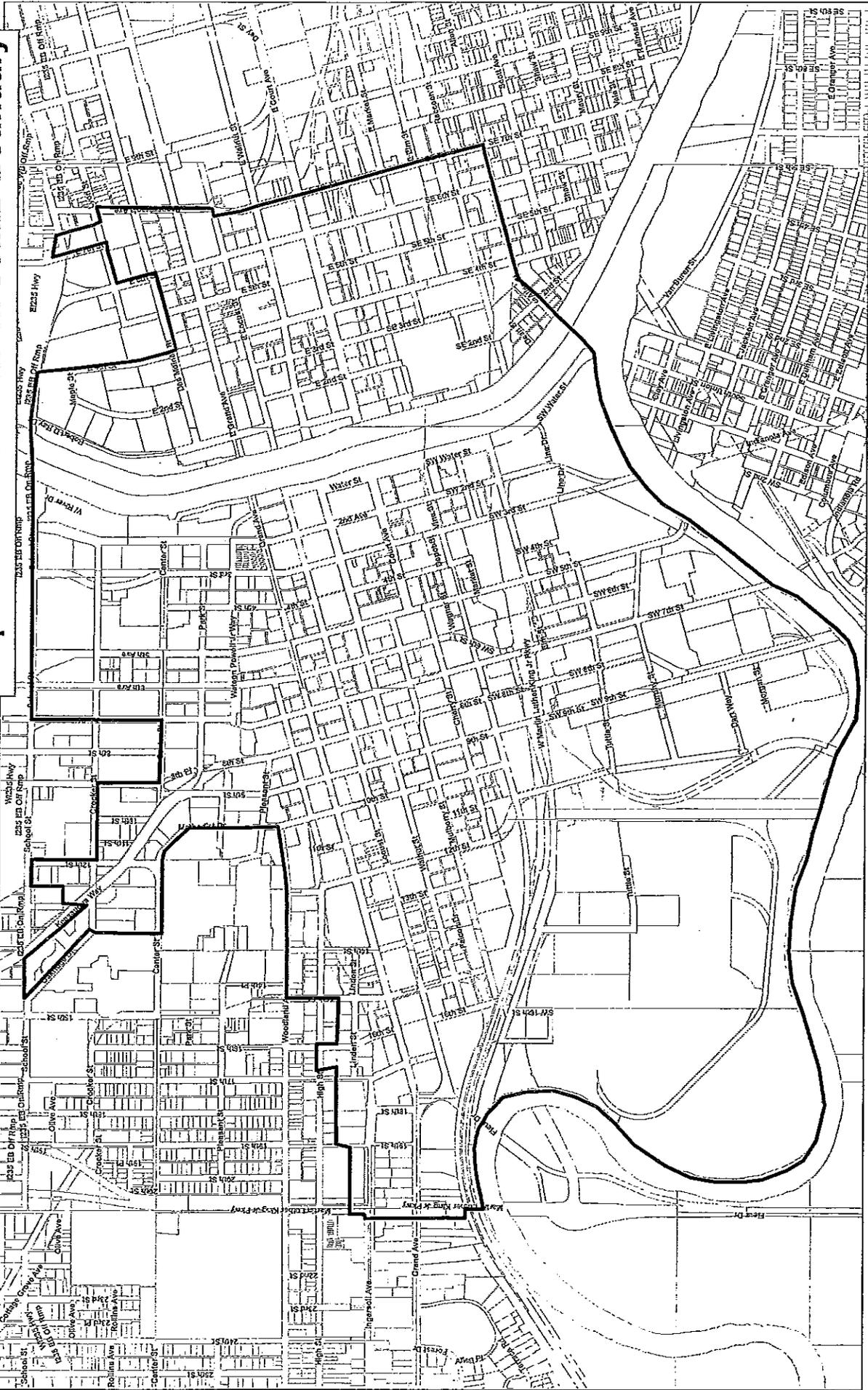
A handwritten signature in black ink that reads "Diane Rauh". The signature is written in a cursive, flowing style.

Diane Rauh
City Clerk

Enclosures

#22

Proposed 2013 Downtown SSMID Boundary



NOTICE AND CALL OF PUBLIC HEARING FOR THE CONSIDERATION OF
AMENDMENT TO THE PLANNED UNIT DEVELOPMENT PLAN
WITHIN THE CITY OF ALTOONA, IOWA.

Governmental Body: The Altoona City Council
Date of Meeting: Monday, July 15, 2013
Time of Meeting: 6:30 PM
Place of Meeting: Altoona City Hall, 407 8th Street SE, Altoona, Iowa

PUBLIC NOTICE IS HEREBY GIVEN THAT THE
Altoona City Council will meet at the date, time and place above set out. The tentative
agenda for said meeting is as follows:

- Consideration/Action regarding a request from Professional Property Management to amend the R-5 (P.U.D) Development Plan for Altoona Meadows to allow limited residential uses on the first floor of the proposed mixed use (commercial and residential) buildings. The Property is located at the Southeast corner of 17th Ave NW and Adventureland Drive NW. Said parcel contains 5.05 acres.

Any person interested in said requests may appear before the Altoona City Council at the time and place set above to voice their opinion either for or against said request.

Chad Quick
Planner
City of Altoona, Iowa

#23

NOTICE AND CALL OF PUBLIC HEARING FOR THE CONSIDERATION OF
AMENDMENT TO THE P.U.D. DEVELOPMENT PLAN
WITHIN THE CITY OF ALTOONA, IOWA.

Governmental Body: The Altoona City Council
Date of Meeting: Monday, July 15, 2013
Time of Meeting: 6:30 PM
Place of Meeting: Altoona City Hall, 407 8th Street SE, Altoona, Iowa

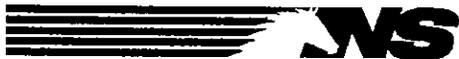
PUBLIC NOTICE IS HEREBY GIVEN THAT THE
Altoona City Council will meet at the date, time and place above set out. The tentative
agenda for said meeting is as follows:

Consideration/Action regarding a request from IVEST Group, LLC, to amend an
existing Development Plan of Meadowglade Townhomes to reduce number of
proposed units from 23 attached townhomes units to 21 detached townhome units.
The property is legally described as:

Outlot Z Meadowglade Plat 1, an Official Plat, Altoona, Polk County, Iowa. And
Lots 9 through 31 Meadowglade Plat 1, an Official Plat, Altoona, Polk County,
Iowa. Said parcel contains 6.42 acres. Subject to easements of record.

Any person interested in said requests may appear before the Altoona City Council at the
time and place set above to voice their opinion either for or against said request.

Chad Quick
Planner
City of Altoona, Iowa



Norfolk Southern Corporation
3 Commercial Place
Norfolk, VA 23510-9207

Strategic Planning Department
Three Commercial Place
Norfolk, VA 23510-9207
(757) 629-2679

July 3, 2013

RE: STB Docket No. AB-290 (Sub-No. 341X), Norfolk Southern Railway Company - Abandonment – in Polk County, Iowa

Dear Sir/Madam:

Norfolk Southern Railway Company (NSR) plans to request authority from the Surface Transportation Board (STB) to abandon a segment of rail line between Milepost SD 336.8 and SD 337.1 and Milepost SD 339.3 and 339.6 in Polk County, Iowa.

Enclosed is a combined Environmental and Historic Report (Report) which describes the proposed abandonment and other pertinent information. A map of the proposed track abandonment can be found in **Appendix A** of this report. **Appendix B** of this report lists the various agencies receiving it.

The railroad does not anticipate adverse environmental impacts; however, if you identify any adverse environmental effects please describe the actions that would assist in alleviating them. Please provide us with a written response indicating any concerns or lack thereof, which will be included in the Report and sent to the Surface Transportation Board (STB).

This Report is being provided so that you may submit information that will form the basis for the STB's independent environmental analysis of the proceeding. If you believe any of the information is incorrect, if you think pertinent information is missing, or if you have any questions about the Board's Environmental Review process, please contact the Section of Environmental Analysis (SEA) by telephone at (202) 245-0295 or by mail to:

Surface Transportation Board,
395 E Street, S.W., Room 1106
Washington DC 20423-0001

Please refer to the above Docket when contacting the STB. Applicable statutes and regulations impose stringent deadlines for processing this action. For this reason your written comments (with a copy to us) would be appreciated within three weeks.

Your comments will be considered by the Board in evaluating the environmental impacts of the contemplated action. In order for us to consider your input prior to filing with the STB, we must receive your comments within three weeks. Please provide information to LaWada Poarch by email at Lawada.Poarch@nscorp.com, or by mail to:

#24

LaWada Poarch
Coordinator-Abandonments
Norfolk Southern Corporation
Strategic Planning Department
Three Commercial Place
Norfolk, VA 23510

Sincerely,

A handwritten signature in black ink, appearing to read "M. Kirchner", with a large, stylized initial "M" and a long, sweeping underline.

Marcellus C. Kirchner
Director Strategic Planning
Norfolk Southern Railway Company

**BEFORE THE
SURFACE TRANSPORTATION BOARD**

**STB DOCKET NO. AB-290 (Sub-No. 341X)
NORFOLK SOUTHERN RAILWAY COMPANY**

PROPOSED RAIL LINE ABANDONMENT

**BETWEEN MILEPOST SD 336.8 AND MILEPOST SD 337.1
AND BETWEEN MILEPOST SD 339.3 AND MILEPOST SD 339.6
IN POLK COUNTY, IOWA**

Combined Environmental and Historic Report

Norfolk Southern Railway Company (NSR) submits this combined Environmental and Historic Report ("EHR") pursuant to 49 C.F.R. § 1105.7(e) and 49 C.F.R. § 1105.8(d), respectively, in connection with the proposed abandonment of a total of 0.60 miles of rail line between Mileposts SD 336.8 and SD 337.1, and between Mileposts SD 339.3 and SD 339.6 in Des Moines, Polk County, Iowa.

July 3, 2013