

**POLK COUNTY BOARD OF SUPERVISORS AGENDA  
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING  
111 COURT AVENUE - ROOM 120  
MARCH 5, 2013 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

**AWARDS**

5. Employee of the Month Award – Pam Veach, Human Resources Department.

**PUBLIC HEARING**

FY 2013/2014 BUDGET

6. Resolution adopting the FY 13/14 budget and certification of taxes.

**PUBLIC HEARING**

ZONING MAP AMENDMENT

7. Resolution approving Polk County 2030 Comprehensive Plan Amendment from Agricultural and Open Space Classification to Estate Classification for property at 8952 NW 121<sup>st</sup> Street (Jefferson/Horbach).

**ORDINANCE**

(FIRST READING)

8. Ordinance approving Zoning Map Amendment from Agricultural District to Estate Residential District for property at 8952 NW 121<sup>st</sup> Street (Jefferson/Horbach).

**PERMITS**

9. Renewal application for Class “C” Liquor License and Sunday Sales for Saylorville Yacht Club, 6170 NW Polk City Drive.

10.

**PUBLIC COMMENTS**

### RESOLUTIONS

- \*11. Resolution approving Lease Contract with the Iowa State Fair for the Senior Services Program (Senior Citizen Fest and Health Fair).
- 12. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for March 19, 2013 regarding vacation of a portion of platted bufferyard easements for property at 5729 NW 3<sup>rd</sup> Court.
- \*13. Resolution approving amendment to agreement with Iowa Department of Public Health for Emergency Preparedness funding.
- \*14. Resolution approving agreement with JBS International, Inc. for the Polk County Pertussis Vaccination Project.
- 15. Resolution approving position modifications within Community, Family and Youth Services.
- 16. Resolution appointing individuals to various boards and commissions.

### COMMUNICATONS

- \*17. Notice regarding application for voluntary annexation of property into the City of Alleman.

### BUDGET ACTIONS

- 18. Memorandum of Budget Actions.

### APPOINTMENTS

- 19. Memorandum of Appointments.

### ADJOURNMENT

*\* Asterisk denotes attachments to items are on file in the Auditor's Office*

**RESOLUTION**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
that the following resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has developed a proposed budget for FY 2013/2014, and

WHEREAS, the Board believes the proposed budget adequately meets the needs of County citizens while maintaining a strong level of financial stability, and

WHEREAS, as provided in Section 331.434 of the *Code of Iowa*, Polk County held a public hearing on the proposed budget on March 5, 2013, and published timely notice of the hearing in the County's official newspapers,

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby adopts the FY 2013/2014 Budget and Certification of Taxes, which includes the compensation schedule for Elected Officials, and which is on file with the Polk County Auditor.

POLK COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Chairperson

Submitted By:

  
Deb Anderson  
Budget Manager

Fiscal Impact:

Levy Rates -- Municipal \$6.94, Unincorporated \$11.50  
Special District levy for township fire protection/EMS - \$767,736  
Total Revenues and Other Sources: \$238,229,140  
Total Expenses and Other Uses: \$236,455,670  
Planned Balance Growth: \$1,773,470

#6

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution adopting FY 2013/14 budget and certification of taxes

**Agenda Date:** March 5, 2013

**Contact Individual:** Deb Anderson, Budget Manager @ 286-3016

**Previous Action taken by the Board:** Budget deliberations throughout January and February 2012 and public hearing on proposed budget

**Board/Commission Actions:** N/A

**Action Requested (Recommended):** Certification of proposed budget

**Comply with Policy:** Yes

**Background:** Throughout the months of January and early February, the Board of Supervisors conducted budget deliberations to develop a budget for the upcoming fiscal year 2013/2014. On February 12<sup>th</sup>, the Board authorized publication of the proposed budget and gave official notice of a public hearing on the budget. The public hearing was held on March 5, 2013.

The budget to be certified increases the property tax levy by \$0.05 to fund anticipated debt service on bonds issued pursuant to the successful Polk County Water and Land Legacy bond referendum. The budget to be certified also implements wage and benefit provisions per collective bargaining agreements and recommendations of the Compensation Board.

**Action Impact:** Certifies the FY 13/14 budget

**Fiscal Note:**

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense & Transfers In	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
13/14	N	\$236,455,670	\$238,229,140	Y	Various	Various

**Additional Fiscal Note Information (optional):**

**ADOPTION OF BUDGET & CERTIFICATION OF TAXES**  
Fiscal Year July 1, 2013 - June 30, 2014

Budget Basis: CASH

County Name : POLK  
County Number: 77  
Date Budget Adopted: 03/12/12  
(format: XX/XX/XX)

At the meeting of the Board of Supervisors of this County, held after the public hearing as required by law, on the date specified above and to the right, the proposed budget for the fiscal year listed above was adopted as summarized and attached hereto, and tax levies, as itemized below, were approved for all taxable property of this County.

There is attached a Long-Term Debt Schedule (Form 703) for the debt service needs, if any.

Maximum County Mental Health and Disabilities Services Fund (Information Only):

1M Base Year Expenditures for Mental Health/Disabilities Services	14,439,175
2M County Population Expenditure Target Amount	20,680,225
3M Maximum County Services Fund Levy Dollars	14,439,175

3M is the lesser of 1M and 2M

Certification of Mental Health and Disabilities Services Fund Levy Dollars:

4M County Services Fund Levy Dollars (cannot exceed 3M above)

Note: Utility Tax Replacements are estimated by subtracting the amounts produced in Column T from the amounts entered in Column P. The software performs this calculation and places the budget-year estimated Utility Tax Replacement amounts on line 11 of the Revenues Detail sheet.

	(P) UTILITY REPLACEMENT AND PROPERTY TAX DOLLARS	(Q) VALUATION WITH GAS & ELEC UTILITIES	(R) LEVY RATE	(S) VALUATION WITHOUT GAS & ELEC UTILITIES	(T) PROPERTY TAXES LEVIED
		14,439,175			
<b>A. Countywide Levies:</b>	1			18,350,254.474	
General Basic	2	66,267,087	3.50000		64,225,891
+ Cemetery (Pioneer - 331.424B)	3	0	0.00000		0
= Total for General Basic	4	66,267,087			64,225,891
Emerg Mgmt Dollars Included Above in Gen Basic-Info Only for Tax Statement	5				
General Supplemental	6	37,382,211	1.97440		36,230,742
Emerg Mgmt Dollars Included Above in Gen Supp-Info Only for Tax Statement	7				
MH-DD Services Fund (from '4M' certification above)	8	14,439,175	0.76263		13,994,455
Debt Service (from Form 703 col. I Countywide total)	9	14,781,321	0.70678	20,330,410.432	14,369,127
Voted Emergency Medical Services (Countywide)	10	0	0.00000		0
Other (specify)	11	0	0.00000		0
<b>Subtotal Countywide (A)</b>	12	132,869,794	6.94381		128,820,215
<b>B. All Rural Services Only Levies:</b>	13			1,566,684.271	
Rural Services Basic	14	6,371,663	3.95000		6,188,403
Rural Services Supplemental	15	970,412	0.60159		942,502
Unified Law Enforcement	16	0	0.00000		0
Other (specify)	17	0	0.00000		0
Other (specify)	18	0	0.00000		0
<b>Subtotal All Rural Services Only (B)</b>	19	7,342,075	4.55159		7,130,905
<b>Subtotal Countywide/All Rural Services (A + B)</b>	20	140,211,869	11.49540		135,951,120
<b>C. Special District Levies:</b>	21				
Flood & Erosion	21	0	0.00000		0
Voted Emergency Medical Services (partial county)	22	0	0.00000		0
Other (specify)	23	0	0.00000		0
Other (specify)	24	0	0.00000		0
Other (specify)	25	0	0.00000		0
Township ES Levies (Summary from Form 638-RE)	26	767,736		845,222,382	741,681
<b>Subtotal Special Districts (C)</b>	27	767,736			741,681
<b>GRAND TOTAL (A + B + C)</b>	28	140,979,605			136,692,801

Compensation Schedule for 2013/2014

Elected Official:	Annual Salary:	
Attorney		175,373
Auditor		102,163
Recorder		101,668
Treasurer		102,163
Sheriff		145,132
Supervisors		101,668
Supervisor Chair, if different		

Number of Official County Newspapers: 3

- Names of Official County Newspapers:
- 1 Business Record
  - 2 Altoona Herald
  - 3 Des Moines Register
  - 4
  - 5
  - 6

At the beginning of the following statements certify "Yes" if true or "No" if false. Yes = statutory Compliance, No = Non-compliance.

**YES** The prescribed Budget Public Hearing Notice and Proposed Budget Estimate (Form 630) was lawfully published in all official newspapers, with said publication(s) being individually evidenced by verified and filed proof(s) of publication. If applicable, there was lawful publication of any rates exceeding statutory maximums.

**YES** All budget hearing notices were published not less than 10 days, nor more than 20 days, prior to the budget hearing.

**YES** Adopted property taxes do not exceed published amounts.

**YES** Adopted expenditures do not exceed published amounts for any of the 10 individual expenditure classes, or in total.

**YES** This budget was certified on or before March 15 unless otherwise documented to the Department of Management

Board Chairperson (signature) \_\_\_\_\_

County Auditor (signature) \_\_\_\_\_

www.polkcouniowa.gov :Internet Address  
(01/24/2009)

Telephone: 515-286-3080  
(entry format: XXX XXX-XXXX)

**Polk County ADOPTED BUDGET SUMMARY**

County Number: 77

	General (A)	Special Revenue (B)	Capital Projects (C)	Debt Service (D)	Permanent (E)	Budget 2013/2014 (F)	Re-estimated 2012/2013 (G)	Actual 2011/2012 (H)
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>								
Taxes Levied on Property	100,456,633	21,867,041		14,369,127		136,692,801	129,857,326	131,470,575
Less: Uncollected Delinquent Taxes - Levy Year	414,597	90,197		59,125		563,919	536,099	655,313
Less: Credits to Taxpayers	1,934,627	433,717		256,743		2,625,087	2,528,438	2,466,113
Net Current Property Taxes	98,107,409	21,343,127		14,053,259		133,503,795	126,792,789	128,349,149
Delinquent Property Tax Revenue	42,000	8,300		5,000		55,300	55,350	(40,360)
Penalties, Interest & Costs on Taxes	1,346,000					1,346,000	1,344,000	1,308,418
Other County Taxes/TIF Tax Revenues	4,172,246	983,364	0	421,694	0	5,577,304	5,469,344	5,538,826
Intergovernmental	23,540,258	20,676,275	1,297,135	314,183	0	45,827,851	42,484,098	79,173,103
Licenses & Permits	528,900	60,000	0	0	0	588,900	636,250	862,407
Charges for Service	11,833,195	633,000	0	0	0	12,466,195	14,275,671	12,385,983
Use of Money & Property	3,135,330	885	0	8,000	0	3,144,215	2,948,820	3,090,402
Miscellaneous	1,351,024	1,370,626	0	0	0	2,721,650	1,912,840	2,190,525
<b>Subtotal Revenues</b>	<b>144,056,362</b>	<b>45,075,577</b>	<b>1,297,135</b>	<b>14,802,136</b>	<b>0</b>	<b>205,231,210</b>	<b>195,919,162</b>	<b>232,858,453</b>
Other Financing Sources:								
General Long-Term Debt Proceeds	2,300,000	0	7,530,000	100,000	0	9,930,000	7,100,644	0
Operating Transfers In	10,413,523	7,018,694	5,484,713	0	0	22,916,930	26,834,671	19,575,415
Proceeds of Fixed Asset Sales	39,000	60,000	52,000	0	0	151,000	77,500	114,331
<b>Total Revenues &amp; Other Financing Uses</b>	<b>156,808,885</b>	<b>52,154,271</b>	<b>14,363,848</b>	<b>14,902,136</b>	<b>0</b>	<b>238,229,140</b>	<b>229,931,977</b>	<b>252,548,199</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>								
Operating:								
Public Safety and Legal Services	63,656,336	1,506,507			0	65,162,843	66,063,828	64,726,796
Physical Health and Social Services	34,886,183	0			0	34,986,183	35,033,081	36,066,369
Mental Health, MR & DD	0	28,318,446			0	28,318,446	35,443,682	58,075,965
County Environment and Education	10,551,605	1,393,278			0	11,944,883	12,297,587	12,479,717
Roads & Transportation	679,110	9,315,243			0	9,994,353	9,531,177	10,569,008
Government Services to Residents	7,008,015	163,800			0	7,171,815	7,243,852	6,961,088
Administration	30,559,546	200			0	30,559,746	31,697,905	30,964,389
Nonprogram Current	0	0			0	0	0	0
Debt Service	424,220	0		14,805,968	0	15,230,188	12,834,922	12,964,657
Capital Projects	357,022	5,539,797	13,874,918		0	19,771,737	13,877,815	12,201,654
<b>Subtotal Expenditures</b>	<b>148,222,037</b>	<b>46,237,271</b>	<b>13,874,918</b>	<b>14,805,968</b>	<b>0</b>	<b>223,140,194</b>	<b>224,023,749</b>	<b>245,009,843</b>
Other Financing Uses:								
Operating Transfers Out	8,480,521	4,834,955	0	0	0	13,315,476	14,895,607	12,761,492
Refunded Debt/Payments to Escrow	0	0	0	0	0	0	0	0
<b>Total Expenditures &amp; Other Uses</b>	<b>156,702,558</b>	<b>51,072,226</b>	<b>13,874,918</b>	<b>14,805,968</b>	<b>0</b>	<b>236,455,670</b>	<b>238,919,356</b>	<b>257,771,335</b>
<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	<b>106,327</b>	<b>1,082,045</b>	<b>488,930</b>	<b>96,168</b>	<b>0</b>	<b>1,773,470</b>	<b>(8,987,379)</b>	<b>(5,223,136)</b>
Beginning Fund Balance - July 1,	36,546,451	17,485,467	207,034	285,755	0	54,524,707	63,512,086	68,735,222
Increase (Decrease) in Reserves (GAAP Budgeting)	0	0	0	0	0	0	0	0
Fund Balance - Nonspendable	0	0	0	0	0	0	0	0
Fund Balance - Restricted	0	7,605,590	0	381,923	0	7,987,513	7,802,516	18,685,012
Fund Balance - Committed	520,296	10,961,922	695,964	0	0	12,178,182	10,304,472	10,745,757
Fund Balance - Assigned	0	0	0	0	0	0	0	0
Fund Balance - Unassigned	36,132,482	0	0	0	0	36,132,482	36,417,719	34,081,317
<b>Total Ending Fund Balance - June 30,</b>	<b>36,652,778</b>	<b>18,567,512</b>	<b>695,964</b>	<b>381,923</b>	<b>0</b>	<b>56,298,177</b>	<b>54,524,707</b>	<b>63,512,086</b>

This line and the next line reserved for notes:

RESOLUTION

Moved by \_\_\_\_\_, Seconded \_\_\_\_\_ that the following resolution be adopted:

WHEREAS, the Polk County Board of Supervisors adopted the Polk County 2030 Comprehensive Plan on May 9, 2006; and

WHEREAS, a Polk County 2030 Polk Comprehensive Land Use Plan Map Amendment was initiated by Joe M. and Sharon M. Jefferson (titleholders) and Lon J. Horbach (contract buyer), 1980 Nicole Road, Fort Dodge, IA are requesting a Agricultural and Open Space Classification to the Estate Classification for the subject property located at 8952 NW 121<sup>st</sup> Street (District & Parcel #240/00303-001-000), containing approximately 78.48 acres and located in Jefferson Township; and

WHEREAS, the Polk County Zoning Commission met on January 28, 2013 at the meeting room of the Polk County Public Works Department, Planning Division, 5885 NE 14<sup>th</sup> St, Des Moines, IA. and made the following two (2) motions that failed; voting two (2) for and two (2) against with three (3) absent to table the Rezoning Petition (motion failed due to lack of majority) and voting two (2) for, one (1) against, one (1) abstained with three (3) absent to recommend denial for the above stated subject property (motion failed due to lack of majority).

NOW, THEREFORE, BE IT RESOLVED, that an amendment to the Polk County 2030 Comprehensive Land Use Plan Map (Attachment A) to reclassify the following described property from the Agricultural and Open Space Classification to the Estate Classification be approved.

The legal description of the subject property and rezoning area is as follows:

N 1/2 SW 1/4 LESS RD SEC 20-80-25 – Jefferson Township

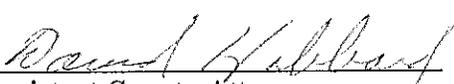
POLK COUNTY BOARD OF SUPERVISORS:

\_\_\_\_\_  
Chairperson

RECOMMENDED FOR ACTION:

  
\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Assistant County Attorney

Fiscal Impact: None

# 7

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution No. 26-13 Polk County 2030 Comprehensive Plan amendment from the Agricultural and Open Space Classification to the Estate Classification for the subject property located at 8952 NW 121<sup>st</sup> Street (District & Parcel #240/00303-001-000), containing approximately 78.48 acres and located in Jefferson Township.

**Agenda Date:** March 5, 2013

**Contact Individual:** Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

**Previous Action taken by the Board:** None

**Board/Commission Actions:** At their January 28, 2013 meeting, the Zoning Commission made two (2) motions that did not pass; voting two (2) for and two (2) against with three (3) absent to table the Rezoning Petition (motion failed for lack of majority) and voting two (2) for, one (1) against, one (1) abstained with three (3) absent to recommend denial of the request (motion failed for lack of majority).

**Action Requested (Recommended):** The Zoning Commission recommendation to deny the request failed for lack of majority; therefore, no recommendation from the Zoning Commission is made. Staff's recommendation was to deny the request

**Comply with Policy:** The requested amendment does not comply with the 2030 Comprehensive Plan.

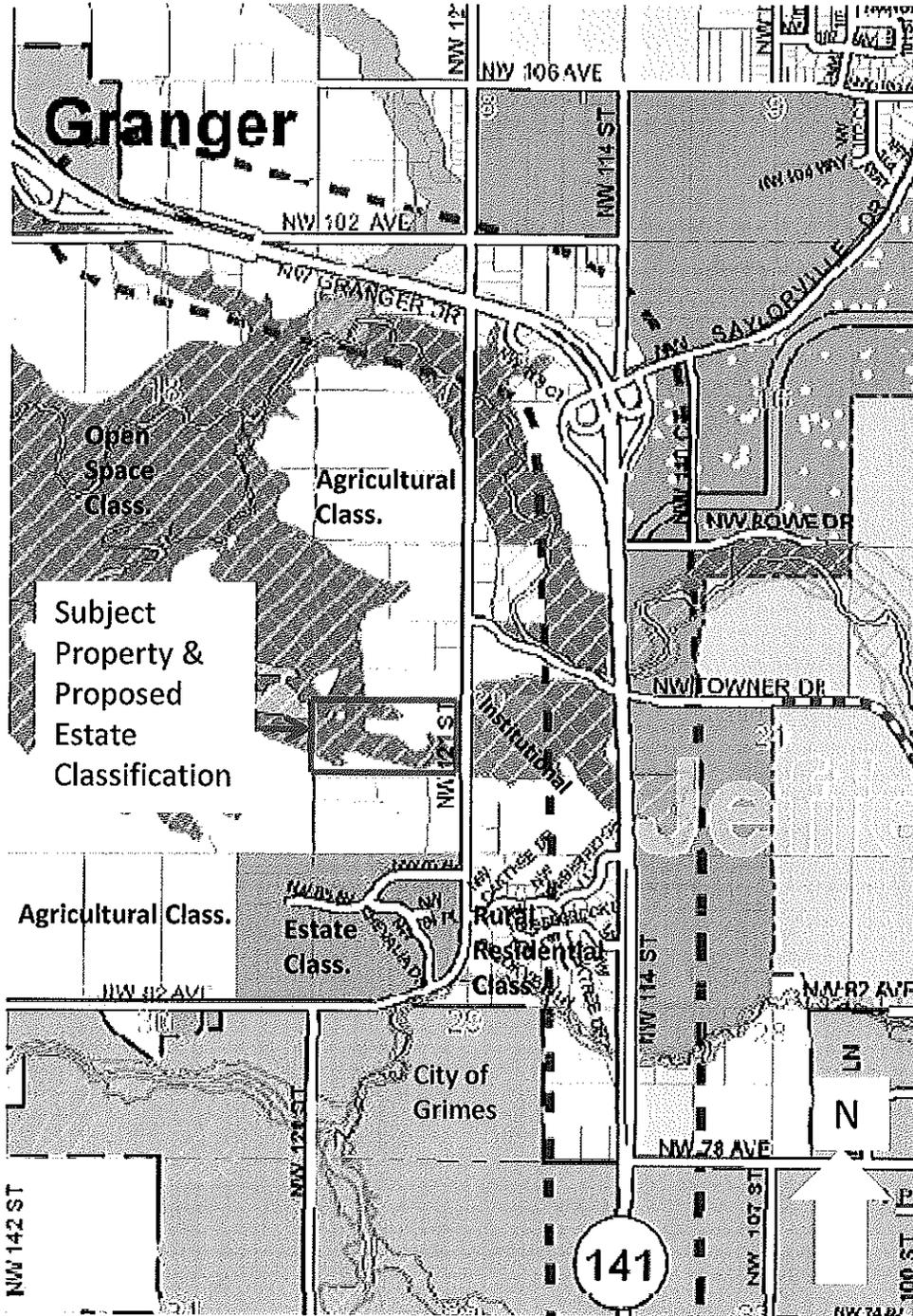
**Background:** The subject property and surrounding area has been zoned AG-Agricultural District since 1959 due to the proximity to the Brenton Slough, Beaver Creek, large agricultural parcels, low lying areas, flood plain and wetlands. The petitioner acquired the subject property on contract in 2005 and wants to divide the subject property into 3 to 12 acre parcels for single family residences. The subject property is adjacent and linked with the Brenton Slough. Nearly ½ of the subject property contains flood plain and wetlands. The 40 acres across the road is owned by City of Grimes and contains the City's underground water wells. The City does not support installation of septic systems on adjacent properties due to potential leaching of septic systems into their water supply. Storm water from the subject property drains toward the Brenton Slough and toward the City property across the road. The petitioner can divide the subject property into two (2) separate lots and build a single family residence on each lot under the AG-Agricultural District. Other uses are also permitted under the AG-Agricultural District.

**Action Impact:** Approving the requested Rezoning Petition would allow residential development at density not encouraged, may negatively affect Brenton Slough, City of Grimes underground water wells and increase traffic.

**Fiscal Note:** None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
12/13	N	N	N	N		

Polk County 2030 Comprehensive Plan Map Amendment  
Attachment A



Legal Description:  
N ½ SW ¼ Less RD SEC 20-80-25 – Jefferson Township

ORDINANCE NO.

WHEREAS, on August 28, 2007, the Polk County Board of Supervisors adopted the Zoning Ordinance and map for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the petitioners, Joe M. and Sharon M. Jefferson (titleholders) and Lon J. Horbach (contract buyer), 1980 Nicole Road, Fort Dodge, IA are requesting a Zoning Map amendment from the AG-Agricultural District to the ER-Estate Residential District for the subject property located at 8952 NW 121<sup>st</sup> Street (District & Parcel #240/00303-001-000), containing approximately 78.48 acres and located in Jefferson Township; and

WHEREAS, a Zoning Map Amendment was reviewed and heard by the Polk County Zoning Commission on Monday, January 28, 2013, at 7:00 P.M., at the meeting room of the Polk County Public Works Department, Planning Division, 5885 N.E. 14<sup>th</sup> Street, Des Moines, Iowa, due and timely notice published as provided by law; and

WHEREAS, the Polk County Zoning Commission, after hearing the evidence both in favor and opposed to the Zoning Map Amendment, made the following two (2) motions that failed; voting two (2) for and two (2) against with three (3) absent to table the Rezoning Petition (motion failed) and voting two (2) for, one (1) against, one (1) abstained with three (3) absent to recommend denial of the Zoning Map amendment from the AG-Agricultural District to the ER-Estate Residential District (motion failed) ; and

WHEREAS, the Zoning Map amendment was heard by the Polk County Board of Supervisors on March 5, 2013 at 9:30 A.M., in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa, due and timely notice published as provided by law.

NOW, THEREFORE, BE IT ORDAINED that the Zoning Map amendment (Attachment A) from the AG-Agricultural District to the ER-Estate Residential District for the following described property:  
N 1/2 SW 1/4 LESS RD SEC 20-80-25 -- Jefferson Township

BE APPROVED.

POLK COUNTY BOARD OF SUPERVISORS;

\_\_\_\_\_  
Tom Hockensmith, Chairperson



# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Ordinance No. 1<sup>st</sup> reading on Zoning Map Amendment from the a Zoning Map amendment from the AG-Agricultural District to the ER-Estate Residential District for the subject property located at 8952 NW 121<sup>st</sup> Street (District & Parcel #240/00303-001-000), containing approximately 78.48 acres and located in Jefferson Township.

**Agenda Date:** March 5, 2013

**Contact Individual:** Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

**Previous Action taken by the Board:** None

**Board/Commission Actions:** At their January 28, 2013 meeting, the Zoning Commission made two (2) motions that did not pass; voting two (2) for and two (2) against with three (3) absent to table the Rezoning Petition (motion failed for lack of majority) and voting two (2) for, one (1) against, one (1) abstained with three (3) absent to recommend denial of the request (motion failed for lack of majority).

**Action Requested (Recommended):** The Zoning Commission recommendation to deny the request failed for lack of majority; therefore, no recommendation from the Zoning Commission is made. Staff's recommendation was to deny the request

**Comply with Policy:** The requested Rezoning Petition does not comply with the Zoning Ordinance.

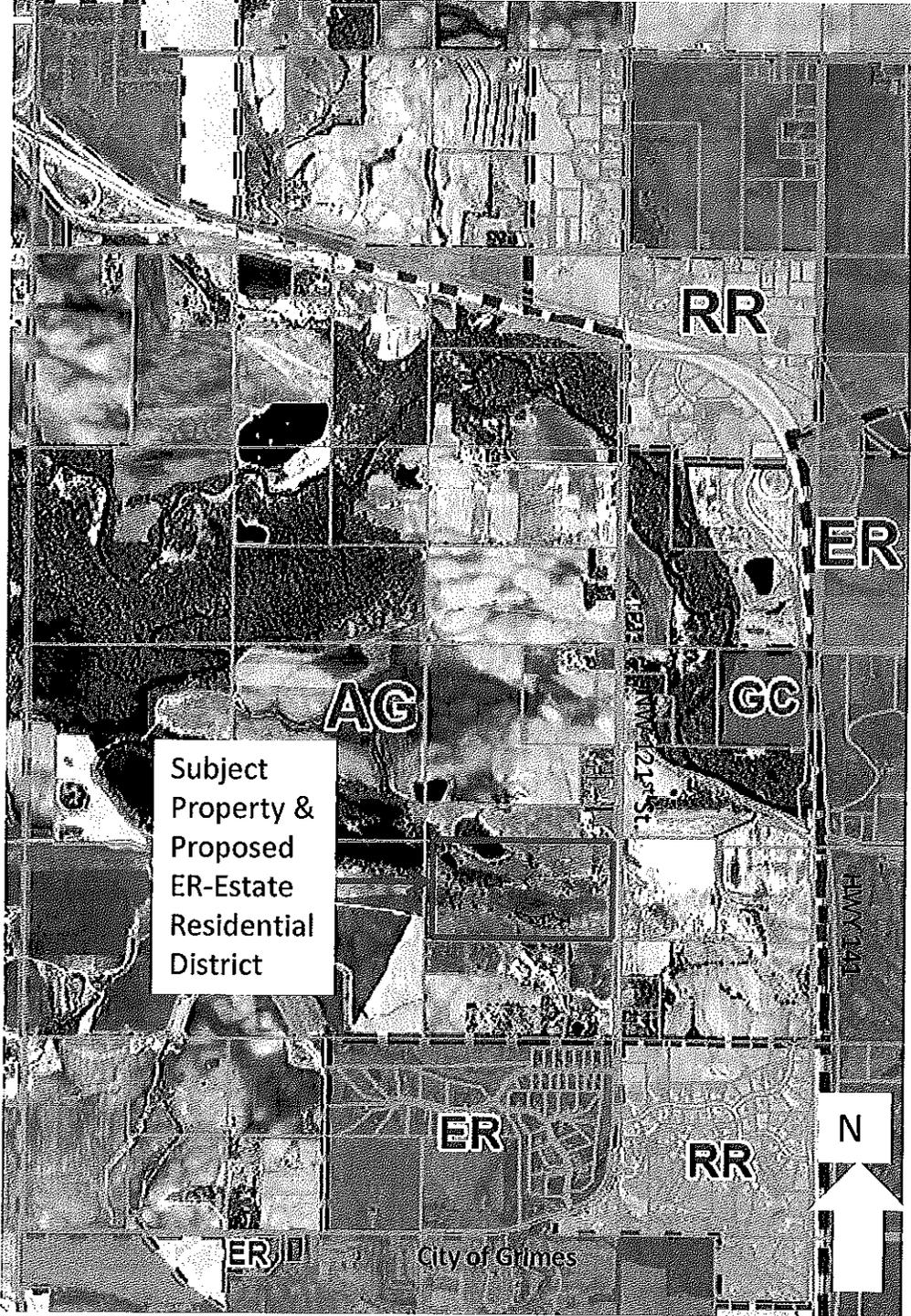
**Background:** The subject property and surrounding area has been zoned AG-Agricultural District since 1959 due to the proximity to the Brenton Slough, Beaver Creek, large agricultural parcels, low lying areas, flood plain and wetlands. The petitioner acquired the subject property on contract in 2005 and wants to divide the subject property into 3 to 12 acre parcels for single family residences. The subject property is adjacent and linked with the Brenton Slough. Nearly ½ of the subject property contains flood plain and wetlands. The 40 acres across the road is owned by City of Grimes and contains the City's underground water wells. The City does not support installation of septic systems on adjacent properties due to potential leaching of septic systems into their water supply. Storm water from the subject property drains toward the Brenton Slough and toward the City property across the road. The petitioner can divide the subject property into two (2) separate lots and build a single family residence on each lot under the AG-Agricultural District. Other uses are also permitted under the AG-Agricultural District.

**Action Impact:** Approving the requested Rezoning Petition would allow residential development at density not encouraged, may negatively affect Brenton Slough, City of Grimes underground water wells and increase traffic.

**Fiscal Note:** None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
12/13	N	N	N	N		

Polk County Zoning Map Amendment  
Attachment A



Legal Description:  
N ½ SW ¼ Less RD SEC 20-80-25 – Jefferson Township

License Application ( BB0032413 )

**Applicant**

Name of Applicant:	<u>Saylorville Yacht Club</u>		
Name of Business (DBA):	<u>Saylorville Yacht Club</u>		
Address of Premises:	<u>6170 Northwest Polk City Drive</u>		
City:	<u>Polk City</u>	County:	<u>Polk</u> Zip: <u>50226</u>
Business Phone:	<u>(515) 490-6202</u>		
Mailing Address:	<u>PO Box 403</u>		
City:	<u>Polk City</u>	State:	<u>IA</u> Zip: <u>50226</u>

**Contact Person**

Name:	<u>Dean Drevlow</u>		
Phone:	<u>(515) 230-4118</u>	Email Address:	<u>dean@dentaldynamix.com</u>

Classification: Class B Beer (BB) (Includes Wine Coolers)

Term: 12 months

Effective Date: 03/12/2013

Expiration Date: 03/11/2014

Privileges:

Class B Beer (BB) (Includes Wine Coolers)  
Sunday Sales

**Status of Business**

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>109043</u>	Federal Employer ID #	<u>42-1379607</u>

**Ownership**

**Craig Johnson**

First Name: Craig

Last Name: Johnson

City: West Des Moines

State: Iowa

Zip: 50265

Position Purser

% of Ownership 0.00 %

U.S. Citizen

**Craig Nelson**

First Name: Craig

Last Name: Nelson

City: Ames

State: Iowa

Zip: 50014

Position Historian

% of Ownership 0.00 %

U.S. Citizen

#9

**Dean Drevlow**

First Name: Dean

Last Name: Drevlow

City: Polk City

State: Iowa

Zip: 50226

Position Membership director

% of Ownership 0.00 %

U.S. Citizen

**Dick Leaders**

First Name: Dick

Last Name: Leaders

City: Urbandale

State: Iowa

Zip: 50322

Position Commordore

% of Ownership 0.00 %

U.S. Citizen

**Eric Gjullin**

First Name: Eric

Last Name: Gjullin

City: Ankeny

State: Iowa

Zip: 50023

Position Vice Commodore

% of Ownership 0.00 %

U.S. Citizen

**Fields Gunsett**

First Name: Fields

Last Name: Gunsett

City: Urbandale

State: Iowa

Zip: 50322

Position Racing director

% of Ownership 0.00 %

U.S. Citizen

**Lois Dixon**

First Name: Lois

Last Name: Dixon

City: Johnston

State: Iowa

Zip: 50131

Position Education director

% of Ownership 0.00 %

U.S. Citizen

**Melanie Campbell**

First Name: Melanie

Last Name: Campbell

City: Johnson

State: Iowa

Zip: 50131

Position Masthead director

% of Ownership 0.00 %

U.S. Citizen

***Insurance Company Information***

Insurance Company: Federal Insurance Co. (Chubb)

Policy Effective Date: 03/12/2013

Policy Expiration Date: 03/12/2014

Bond Effective Continuously:

Dram Cancel Date:

Outdoor Service Effective Date:

Outdoor Service Expiration Date:

Temp Transfer Effective Date:

Temp Transfer Expiration Date:

**RESOLUTION**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, Polk County has a tradition of sponsoring a Senior Citizen Fest and Health Fair at the Varied Industries Building at the Iowa State Fairgrounds each spring; and,

WHEREAS, the date of May 15, 2013 has been chosen by Senior Services staff for the event to be held this year; and,

WHEREAS, in order to sponsor this event the County needs to enter into an Interim Events Lease Contract with the Iowa State Fair Board, which includes a requirement of insurance; and,

WHEREAS, funds have been allocated for Senior Fest.

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors approves the attached Iowa State Fair Interim Events Lease Contract and directs the County Auditor to take the necessary steps to effectuate said agreement.

POLK COUNTY BOARD OF SUPERVISORS

SUBMITTED BY:

\_\_\_\_\_  
Tom Hockensmith, Chairperson

Brian Boyer  
Brian Boyer, Director  
Community, Family and Youth Services

APPROVED AS TO FORM:

U.B.O. Team  
Assistant County Attorney  
Civil Division

**Additional Fiscal Note Information (optional):**

1. Term: May 14 – 15, 2013
2. Consideration: Please see cost break down on attached page.

# 11

**POLK COUNTY BOARD OF SUPERVISORS**  
**Tuesday Agenda Memorandum**

**Item Type & Title:** An Interim Events Lease Contract between the Iowa State Fair and Polk County for the Community, Family and Youth Services Senior Services Program.

**Agenda Date:** March 5, 2013

**Contact Individual:** Joy Ihle, Program Administrator  
 Community, Family and Youth Services  
 286-2062

**Previous Action taken by the Board:** A similar contract was approved on April 10, 2012.

**Board/Commission Actions:** None.

**Action Requested (Recommended):** Approval is recommended.

**Comply with Policy:** Yes

**Background:** Polk County has hosted an annual Senior Citizen Fest and Health Fair at the Varied Industries Building at the Iowa State Fairgrounds for over 30 years. The event is held each spring and is attended by approximately 1500 people. The health fair is held in the south meeting rooms and includes free health screenings such as bone density and cholesterol. The main area of the Varied Industries Building is devoted to informational booths of agency and service organizations that serve older adults. Lunch is served by elected officials/celebrities. The signature of the Board Chairperson is requested on the 2013 Interim Events Lease Contract.

**Action Impact:** Approval of this contract will allow the County to host an information and screening event that educates the older adults regarding services offered in the County by various entities including the County.

**Fiscal Note:**

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
13/14	Y	\$7680.00	\$3,000	Y	10233403.77190 10233400.77190	10233400.58150

**Additional Fiscal Note Information (optional):**

1. Term: May 14 – 15 May, 2013
2. Consideration: Please see cost break down on attached page.

RESOLUTION

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following resolution be adopted:

WHEREAS, Timothy Perkins, owner of Lot 10 Woodside Estates West Plat 3, an Official Plat, Polk County Iowa also known as 5729 NW 3<sup>rd</sup> Court, has filed a petition in accordance with Section 354.23 Code of Iowa to vacate a portion of the platted 20' wide bufferyard easement described as:

All that part of Lot 10 in Woodside Estates West Plat 3, an Official Plat, now included in and forming a part of Polk County, Iowa, more particularly described as follows: Commencing at the Southeast Corner of said Lot 10; thence South 89°11'33" West, a distance of 20.00 feet; thence North 00°48'27" West, a distance of 16.00 feet to the Point of Beginning; thence continuing North 00°48'27" West a distance of 16.00 feet; thence North 89°11'33" East, a distance of 10.00 feet; thence South 00°48'27" East, a distance of 16.00 feet; thence South 89°11'33" West, a distance of 10.00 feet to the Point of Beginning, containing 160 square feet, more or less.

WHEREAS, the review shows that the subject portion of the bufferyard easement does not need to be as wide as platted and the remaining 10 foot bufferyard easement will be sufficient to provided the minimum bufferyard separation required by the Zoning Ordinance; and

WHEREAS, the proposed bufferyard vacation has been reviewed by the Public Works Department; and

WHEREAS, the Iowa Code in Section 354.23 requires a public hearing to vacate the platted bufferyard easement.

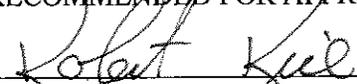
NOW, THEREFORE, BE IT RESOLVED that a public hearing on the proposed vacation of a portion of the platted bufferyard easement referenced above be held at 9:30 AM on March 19, 2013 at the regularly scheduled meeting of the Polk County Board of Supervisors, Room 120, Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa; and

BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached Notice of Public Hearing on the 13<sup>th</sup>, and 15<sup>th</sup> of March 2013.

POLK COUNTY BOARD OF SUPERVISORS:

\_\_\_\_\_  
Chairperson

RECOMMENDED FOR APPROVAL:

  
\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Assistant County Attorney

FISCAL NOTE: No cost to the County

#12

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution No. 25-13 to set the hearing and authorize the Auditor to publish a public hearing notice to vacate a portion of the platted bufferyard easements located at 5729 NW 3<sup>rd</sup> Court.

**Agenda Date:** March 5, 2013

**Contact Individual:** Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

**Previous Action taken by the Board:** None

**Board/Commission Actions:** None

**Action Requested (Recommended):** Approve the resolution to set the public hearing and authorize the Auditor to publish the Notice of Public Hearing.

**Comply with Policy:** This vacation procedure complies with Section 354.23, Code of Iowa.

**Background:** A request from Tim Perkins was received to vacate a portion of the platted 20 foot wide bufferyard easement in order to build a shed in that location. The subject property is used residentially and is Lot 10, Woodside Estates West Plat 3 located at 5729 NW 3<sup>rd</sup> Court in Saylor Township. The portion of the bufferyard easement to be vacated is near the rear lot line by the southeast corner of the property. The rear lot line is where the zoning changes from the Low Density Residential District to the General Commercial District. The review shows that the portion of the easement to be vacated does not need to be as wide as the minimum bufferyard can still be provided. The subdivision plat of Woodside Estates West Plat 3 was recorded on April 3, 2006.

**Action Impact:** With Board approval of the resolution, the Auditor's Office can proceed to publish the Notice of Public Hearing and set the date of the public hearing to vacate a portion of the bufferyard easement.

**Fiscal Note:** No cost to County

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
12/13						

**Additional Fiscal Note Information (optional):**

## NOTICE OF PUBLIC HEARING

A public hearing will be held on March 19, 2013 at 9:30 AM at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, 111 Court Avenue, Room 120, Des Moines, Iowa 50309, regarding the proposed vacation of a portion of the platted bufferyard easement on Lot 10, Woodside Estates West Plat 3, an Official Plat, Polk County Iowa in Section 10, Township 79 North, Range 24 West, Saylor Township also known as 5729 NW 3<sup>rd</sup> Court.

The legal description of the portion of the platted bufferyard easement proposed to be vacated is as follows:

All that part of Lot 10 in Woodside Estates West Plat 3, an Official Plat, now included in and forming a part of Polk County, Iowa, more particularly described as follows: Commencing at the Southeast Corner of said Lot 10; thence South 89°11'33" West, a distance of 20.00 feet; thence North 00°48'27" West, a distance of 16.00 feet to the Point of Beginning; thence continuing North 00°48'27" West a distance of 16.00 feet; thence North 89°11'33" East, a distance of 10.00 feet; thence South 00°48'27" East, a distance of 16.00 feet; thence South 89°11'33" West, a distance of 10.00 feet to the Point of Beginning, containing 160 square feet, more or less.

For information regarding the proposed vacation, contact the Polk County Public Works Department, Planning Division at 5885 NE 14<sup>th</sup> Street, Des Moines, Iowa.

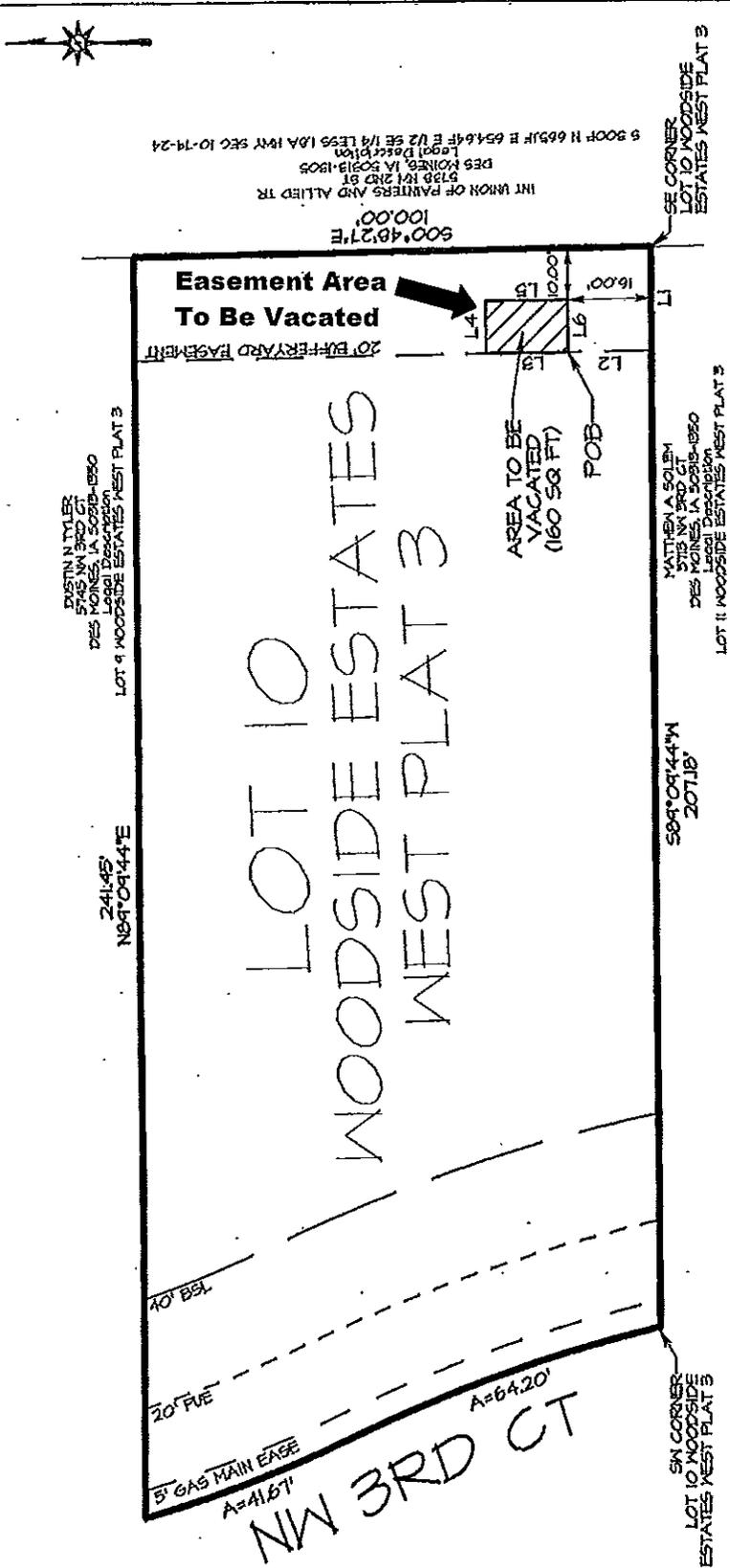
This notice may be obtained in accessible formats by qualified persons with a disability by making appropriate arrangements with Polk County Public Works Department, 5885 NE 14<sup>th</sup> Street Des Moines, Iowa 50313, telephone number (515) 286-3358.



**Bufferyard Easement Vacation**  
5729 NW 3<sup>rd</sup> Court

**EASEMENT VACATION DRAWING**

PRINTED: Mon Nov 5, 2012 11:17:05AM



**LINE TABLE**

LINE	BEARING	DISTANCE
L1	S89°11'33"W	20.00'
L2	N00°48'27"W	16.00'
L3	N00°48'27"W	16.00'
L4	N89°11'33"E	10.00'
L5	S00°48'27"E	16.00'
L6	S89°11'33"W	10.00'

**DESCRIPTION OF EASEMENT TO BE VACATED**

All that part of Lot 10 in WOODSIDE ESTATES WEST PLAT 3, an Official Plat, now included in and forming a part of Polk County, Iowa, more particularly described as follows: Commencing at the Southeast Corner of said Lot 10; thence South 89°11'33" West, a distance of 20.00 feet; thence North 00°48'27" West, a distance of 16.00 feet to the Point of Beginning; thence continuing North 00°48'27" West, a distance of 16.00 feet; thence North 89°11'33" East, a distance of 10.00 feet; thence South 00°48'27" East, a distance of 16.00 feet; thence South 89°11'33" West, a distance of 10.00 feet to the Point of Beginning, containing 160 square feet, more or less.

FOR: Timothy Perkins  
5729 NW 3rd Ct.  
Des Moines, IA 50318

**ASSOCIATED ENGINEERING COMPANY OF IOWA INC.**  
2917 Martin Luther King Jr. Pkwy Des Moines, IA 50310  
Phone: (515) 255-3156 Fax: (515) 255-3157

DATE DRAWN: 11/5/12  
SCALE: 1"=30'  
PROJECT: 204714



**RESOLUTION**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

That the following Resolution be adopted:

WHEREAS, the Iowa Department of Public Health (IDPH) received federal funds to assist state and local public health with public health emergency preparedness and response activities; and

WHEREAS, IDPH appropriated \$245,410 to Polk County to improve public health emergency preparedness and response activities and \$123,508 for Cities Readiness Initiative activities. The total contact amount is \$368,918; and

WHEREAS, the contract period is July 1, 2012 through June 30, 2013; and

WHEREAS, an initial amendment to this contract modified the contractual payment language to clarify that these funds must be received and deposited by the county; and

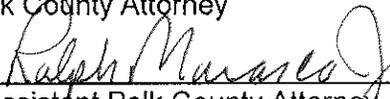
WHEREAS, this second amendment adds an additional allocation of up to \$1,000 to offset the cost of attendance at a workshop in April for representatives from both public health and emergency management. The new contract amount is now \$369,918.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors /Board of Health approves Contract #5883BT77, Amendment 2, with Iowa Department of Public Health to conduct disaster preparedness and response activities for Polk County and authorizes the Chairperson to sign the agreement.

  
\_\_\_\_\_  
Rick Kozin  
Public Health Director

By \_\_\_\_\_  
Chair  
Polk County Board of Supervisors/Board of Health

Approved as to form:  
John P. Sarcone  
Polk County Attorney

By   
\_\_\_\_\_  
Assistant Polk County Attorney

Fiscal Note: FY 12/13 Revenue/Expenses: Additional \$1,000

#13.

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Amendment to Agreement with Iowa Department of Public Health for Public Health for Emergency Preparedness funding

**Agenda Date:** 3/5/2013

**Contact Individual:** Scott Slater, 286-3752

**Previous Action taken by the Board:** An amendment to this contract was approved by the BOS on 12/18/12.

**Board/Commission Actions:** None

**Action Requested (Recommended):** Approval

**Comply with Policy:** The federal government has extended grant funds through states to local counties to assist them in preparing for response to public health emergencies.

**Background:** During the past several years, all levels of public health have been conducting intense bioterrorism and disaster preparedness planning. Since 2002, the Iowa Department of Public Health (IDPH) has been allocating funds to all counties in Iowa. This cycle, Polk County was allocated a total of \$368,918 in funding for public health emergency preparedness. An earlier amendment clarified contract payment language.

**Action Impact:** This second amendment allocates and additional \$1,000 to offset costs for staff of public health and emergency management to participate in a two day workshop in April on community resilience. The total contract amount is now \$369, 918.

Fiscal Year	Budget- ed? (Y/N)	Anticipat ed Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
1213	Y	369,918	369,918	N	10223040.74280	10223040.54280

**Additional Fiscal Note Information (optional):**

R E S O L U T I O N

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

WHEREAS, the number of Pertussis cases in Polk County, Iowa increased ten-fold from Calendar Year (CY) 2011 to CY 2012.

WHEREAS, health indicator and health disparity data demonstrate that African American/Black adults are much less likely to be vaccinated than African American children and Caucasians in Polk County.

WHEREAS, providing Pertussis, Diphtheria and Tetanus vaccinations for African American/Black adults will provide coverage for adults and help to protect infants (under six months of age who are too young to be immunized) to lower the incidence of Pertussis, Diphtheria and Tetanus as preventable diseases in Polk County.

WHEREAS, the U.S. Department of Health and Human Services National Vaccine Program Office and JBS International, Inc. has allocated \$10,000 to Polk County for the period January 21, 2013 through September 13, 2013 to assist with the activities and costs associated with achieving this increasing awareness and the number of Pertussis, Diphtheria and Tetanus vaccinations for African American/Black adults.

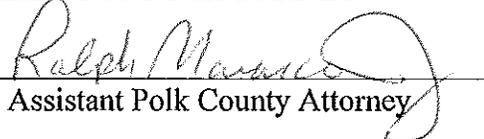
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Health/Board of Supervisors approve Contract #HSP23320095638WC/HHSP23337012T with the U.S. Department of Health and Human Services National Vaccine Program Office and JBS International, Inc. for the provision of Pertussis awareness and Pertussis, Diphtheria and Tetanus immunization services to the residents of Polk County and authorizes the chairperson to sign the contract.

By \_\_\_\_\_

Chair  
Polk County Board of Supervisors/Board of Health

  
Rick Kozin  
Public Health Director

Approved as to form:  
JOHN P. SARCONI  
POLK COUNTY ATTORNEY

By   
Assistant Polk County Attorney

FISCAL NOTE:  
FY 12/13 Revenue/Expenses \$5,000  
FY 13/14 Revenue/Expenses \$5,000

#14

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Polk County Pertussis Vaccination Project

**Agenda Date:** March 5, 2013

**Contact Individual:** Kari Lebeda Townsend, 286-2018

**Previous Action taken by the Board:** None

**Board/Commission Actions:** None

**Action Requested (Recommended):** Approval

**Comply with Policy:** Controlling the spread of communicable disease in the county is an essential public health function and mandated by Iowa law.

**Background:** The Polk County Health Department has been selected to complete a project under the *Support for Evidence Based Adult Immunization and HPV Health Projects Initiative* funded by the U.S. Department of Health and Human Services' National Vaccine Program Office (NVPO) to conduct a Polk County Pertussis Vaccination Project to reach African American adults. The grant award is \$10,000 for the project period of January 21, 2013 through September 13, 2013.

**Action Impact:** The purpose of the Polk County Pertussis Vaccination Project is to increase the number of African American/Black adults understanding the importance of the Pertussis, Diphtheria and Tetanus immunizations to increase the vaccination rate for Pertussis in this population. Three primary approaches will be utilized to increase Pertussis immunization rates among African American/Black adults including a community education campaign to increase awareness benefits of Pertussis, Diphtheria and Tetanus immunizations; partnering with African American/Black organizations and spokespersons, and at least four community-based vaccination clinics to reach African Americans/Blacks in Polk County.

**Fiscal Note:**

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
12/13	N	\$5,000	\$5,000	N	10223014.77490.01	10223014.52710
13/14	N	\$5,000	\$5,000	N	10223014.77490.01	10223014.52710

**Additional Fiscal Note Information:** Source of Funding: U.S. Department of Health and Human Services' National Vaccine Program Office (NVPO) via a contract with JBS International, Inc. (JBS). The Polk County Health Department will be a subcontractor of JBS throughout the course of the funding period.

RESOLUTION

MOVED BY \_\_\_\_\_, SECONDED BY \_\_\_\_\_,

That the following Resolution be adopted:

WHEREAS, the Community, Family, and Youth Services Department has one (1) part-time Program Aide position within the Supplemental Foods unit and one (1) part-time Social Worker Aide position within the Senior Services unit that they are requesting to convert to full-time, and

WHEREAS, the department indicates the additional hours are need to meet operational demands, and

WHEREAS, the Department of Human Resources recommends the following position modifications:

- Convert one (1) occupied part-time Program Aide position (.93FTE 1924 hours), AFSMCE grade 11, \$19.949 per hour to one (1) full-time Program Aide, AFSCME grade 11, range \$33,885-\$44,149 effective 3/6/13.
- Convert one (1) occupied part-time Social Worker Aide position (.88FTE 1820 hours), AFSMCE grade 12, \$22.219 per hour to one (1) full-time Social Worker Aide, AFSCME grade 12, range \$35,436-\$46,216 effective 4/1/13.

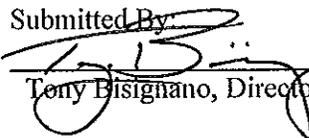
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this \_\_\_\_\_ Day of \_\_\_\_\_ 2013

POLK COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Chairperson

Submitted By:

  
\_\_\_\_\_  
Tony Bisignano, Director of Human Resources

#15

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Position Modifications within the Community, Family, and Youth Services Department

**Agenda Date:** 3/5/13

**Contact Individual:** Tony Bisignano, Director of Human Resources

**Previous Action taken by the Board:**

**Action Requested (Recommended):** Convert one (1) occupied part-time Program Aide position (.93 FTE) to full-time effective 3/6/13; convert one (1) occupied part-time Social Worker Aide position (.88FTE) to full-time effective 4/1/13.

**Comply with Policy:**

**Background:** The Community, Family, and Youth Services Department is requesting to convert one (1) occupied part-time Program Aide position within Supplemental Foods and one (1) occupied part-time Social Worker Aide position within Senior Services to full-time in order to meet operational demands.

**Action Impact:** Converts one (1) occupied part-time (.93FTE 1924 hours) Program Aide position (#2796), AFSCME grade 11, \$16.949 per hour to full-time, AFSCME grade 11, range \$33,885-\$44,149 effective 3/6/13 and one (1) part-time occupied Social Worker Aide (.88 FTE 1820 hours) position (#2812), AFSCME grade 12, \$22.219 per hour to full-time AFSCME grade 12, range \$35,436-\$46,216 effective 4/1/13.

**Fiscal Note:**

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
12/13	Y	0	\$2,705		Y	10233400, 10233313	
13/14	Y	0	\$9,836		Y	10233400, 10233313	

**Additional Fiscal Note Information (optional):**

# RESOLUTION

MOVED by \_\_\_\_\_ SECONDED by \_\_\_\_\_

that the following Resolution be adopted:

**WHEREAS**, the Polk County Board of Supervisors has the responsibility to appoint representatives to certain boards, committees and commissions, and

**WHEREAS**, appointments are necessary to fill the following positions.

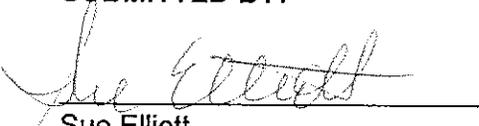
**NOW, THEREFORE, BE IT RESOLVED** that the Polk County Board of Supervisors hereby appoints the individuals named below, effective upon passage of this Resolution, to the boards, committees and commissions specified and the indicated term.

<u>Organization</u>		<u>Term Expires</u>
<b>Board of Adjustment</b>		
Joseph Paul Gatto	2717 Emma Avenue, Des Moines	1/05/16
<b>Condemnation Compensation Commission Persons Knowledgeable</b>		
John M. Norwood	1611 Green Branch Circle, West Des Moines	1/05/14
<b>Conservation Board</b>		
Connie Johnson	1217 SW Lynn Drive, Ankeny	1/05/15

POLK COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Chair

**SUBMITTED BY:**

  
\_\_\_\_\_  
Sue Elliott  
Project Manager

FY12/13 #  
Fiscal Impact: None

#16

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Appointing individuals to serve on various boards and commissions.

**Agenda Date:** March 5, 2013

**Contact Individual:** Sue Elliott, Project Manager  
Board of Supervisors  
286-3128

**Previous Action taken by the Board:** February 5, 2013  
**Board/Commission Actions:** N/A

**Action Requested (Recommended):** Appoints individuals to represent Polk County on various boards and commissions.

**Comply with Policy:** Yes

**Background:** The Polk County Board of Supervisors is responsible for appointing individuals to represent Polk County on various Boards and Commissions. This resolution appoints various individuals to serve on boards and commissions for the terms indicated.

**Action Impact:** Appoints individuals as Polk County's representative on various boards and commissions.

**Fiscal Note:** None

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
12/13						
13/14						

**Additional Fiscal Note Information (optional):**

**NOTICE OF APPLICATION FOR VOLUNTARY ANNEXATION OF PROPERTY INTO THE  
CITY OF ALLEMAN, IOWA, AND NOTICE OF PUBLIC HEARING THEREON**

**TO:** Polk County Board of Supervisors\*  
111 Court Avenue  
Des Moines, IA 50309

Ankeny City Council\*  
410 West First Street  
Ankeny, IA 50021

Consumers Energy\*  
2075 Marshalltown Blvd  
P. O. Box 1058  
Marshalltown, IA 50158

Des Moines Water Works\*  
2201 George Flagg Parkway  
Des Moines, IA 50321

MidAmerican Energy\*  
P.O. Box 657  
Des Moines, IA 50303

Century Link Communications\*  
CT Corporation System  
500 East Court Avenue  
Des Moines, IA 50309

Southeast Polk Rural Water\*  
6540 NE 12<sup>th</sup> Avenue  
Pleasant Hill, IA 50327

Bret VandeLune\*  
Land Use Planning Manger  
Polk County Public Works  
5885 NE 14<sup>th</sup> Street  
Des Moines, IA 50313

Windstream Commuications, Inc.\*  
CT Corporation System  
500 East Court Avenue  
Des Moines, IA 50309

Iowa Network Services, Inc.\*  
4201 Corporate Drive  
West Des Moines, IA 50266

Polk County Auditor  
111 Court Avenue, Suite 230  
Des Moines, IA 50309

#17

Dale Sievers  
1481 NE 134<sup>th</sup> Street  
Alleman, IA 50007

Dorothy M. Hildreth  
204 Knoll Drive  
Norwalk, IA 50211

Brian D. Law  
1480 NE 134<sup>th</sup> Avenue  
Alleman, IA 50007

Rose M. Reinhart  
655 NE 126<sup>th</sup> Avenue  
Alleman, IA 50007

Mary A. Cory  
4230 NE 102<sup>nd</sup> Avenue  
Ankeny, IA 50021

\*Sent via certified mail

**YOU ARE HEREBY NOTIFIED AS FOLLOWS:**

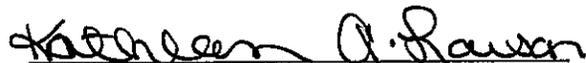
1. On or about the 12th day of November, 2012, the City of Alleman and Keith Muelenthaler entered into a voluntary preannexation agreement.
2. A preannexation consultation was held with the Lincoln Township Trustees and the Polk County Board of Supervisors on January 14, 2013.
3. On February 11, 2013, Keith Muehlenthaler formally submitted his Application for Voluntary Annexation into the City of Alleman, Iowa, for property he owns legally described as follows:

KM Addition Lots 1-8: Located in the Northwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  of Section 25, Township 81 North, Range 24 West of the 5<sup>th</sup> P.M., City of Alleman, Polk County, Iowa.

More particularly described as follows: Commencing at the Northwest Corner of said Section 25; thence N88 $^{\circ}$ 55'17"E 446.10' along the north line of the Northwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  of said Section 25, to the Northeast corner of Sievers Addition Plat 1, City of Alleman, Polk County, Iowa, also being the point of beginning; Thence, N88 $^{\circ}$ 55'17"E 874.00' along said north line to the Northeast corner of the Northwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  of said Section 25; Thence, S0 $^{\circ}$ 10'11"W 233.05' along the east line of the Northwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  of said Section 25; Thence, S89 $^{\circ}$ 55'17"W 873.82' to the east line of said Sievers Addition Plat 1; Thence, N00 $^{\circ}$ 7'23"E 233.05' along said east line to the point of beginning, containing 4.67 acres including .66 acres of presently established road right of way. Subject to Easements and Restrictions of Record, if any.

4. The preliminary plat also lists KM Addition – Lot 9, but the Applicant is not requesting annexation of this Lot at this time.

5. Hearing on this Application for Voluntary Annexation is scheduled for 7:00pm, March 11, 2013 at the Alleman City Hall, Alleman, Iowa.
6. Annexation of the proposed annexed property does not create an island.
7. The City Council will make the decision to approve or deny the Application after the public hearing.
8. A copy of the Application and Preliminary Plat is attached hereto, identified as Exhibits A and B

  
KATHLEEN LARSON, Alleman City Clerk

2-15-13



